

## PROTECTIVE SERVICES COMMITTEE MEETING AGENDA

### TOWN OF LUNENBURG

Wednesday, February 26, 2025 at 6 p.m.  
Council Chambers, 120 Townsend St.



#### 1. CALL TO ORDER

#### 2. LAND ACKNOWLEDGEMENT

This meeting takes place in the traditional and ancestral territory of the Mi'kmaq people. We are all Treaty people.

#### 3. APPROVAL OF AGENDA

3.1 February 26, 2025 Agenda

**Recommendation: That the Committee approve the agenda for the February 26, 2025 meeting as presented.**

#### 4. APPROVAL OF MINUTES

4.1 February 21, 2024 Minutes

**Recommendation: That the Committee approve the minutes of the February 21, 2024 minutes meeting as presented.**

*\*Please note that a meeting was scheduled for June 2024 but did not achieve a quorum. Another meeting was scheduled for October 2024 but was postponed due to the 2024 Municipal Election.*

#### 5. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

#### 6. NEW BUSINESS

6.1 Introductions (first official meeting with new Council representatives)

6.2 Fire Chief Reports

- November & December 2024
- 2024 Annual Report

6.3 2025 Meeting Dates

**Recommendation: That the Committee set the following dates for its 2025 meeting schedule:**

- Wednesday, April 30, 2025 at 6 p.m. (Tentative Budget Review)
- Wednesday, July 29, 2025 at 6 p.m.
- Wednesday, November 4, 2025 at 6 p.m.;

**And that meetings be held at Council Chambers at Lunenburg Town Hall.**

#### 7. AGENDA ITEMS FOR NEXT MEETING

7.1 2025/26 Tentative Budget Review

**7.2 Additional items as requested by the Committee**

**8. NEXT MEETING**

Wednesday, April 30, 2025 at 6 p.m. (Tentative Budget Review)

**9. ADJOURNMENT**

TOWN OF LUNENBURG  
**PROTECTIVE SERVICES COMMITTEE MEETING MINUTES**  
February 21, 2024 | 6 pm  
Council Chambers – Lunenburg Town Hall



Committee Members Present	Councillor Peter Mosher – Chair Councillor Ed Halverson Councillor Susan Sanford David Afford, Fire Districts 1 & 2 Commission Board David Baugil, Fire Districts 1 & 2 Commission Board Brian Keizer, Fire Districts 1 & 2 Commission Board
Also present	Darren Romkey, Fire Chief Kayla Byrne, Municipal Clerk Lisa Dagley, Director of Finance
Absent	Councillor Melissa Duggan
Call to Order	The Chair called the meeting to order at 6:02 p.m.
Land acknowledgment	The Chair recognized Lunenburg’s location on the unceded territory of the Mi’kmaq people.
Approval of Agenda	Moved and seconded that the Committee approve the agenda for the February 21, 2024 meeting. <b>Motion carried unanimously</b>
Approval of Minutes	Moved and seconded that the Committee approve the minutes of the January 17, 2024 meeting as presented. <b>Motion carried unanimously</b>
2024/25 Fire Protection Operating Budget	The Director of Finance reviewed the 2024/25 Fire Protection Operating Budget. Committee members asked clarifying questions concerning the EAP contribution, retirement benefits and honorariums.  Moved and seconded that the Committee recommend that Council approve the 2024/25 Fire Protection Operating Budget as presented. <b>Motion carried unanimously</b>  It was noted that the Province recently announced funding for new mental health supports for volunteer firefighters. Fire Districts 1 & 2

might have additional related support for the Lunenburg Fire Department. The Committee indicated that staff should explore both additional supports.

**ACTION:** Fire Districts 1 & 2 Commission Board will send TOL staff information on assistance support that may be available to the Lunenburg Fire Department.

Agenda Items for  
Next Meeting

There were no items suggested for the next Committee meeting.

Other items

The Lunenburg Fire Department has acquired a rescue boat. Future discussions may focus on the potential involvement of the Town in offering insurance coverage and covering additional associated costs.

Next meeting

The next Committee meeting is scheduled for Wednesday, June 19, at 6 p.m. in Council Chambers at Town Hall.

Adjournment

There being no further business, the February 21, 2024 Committee meeting adjourned at 6:22 p.m.

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Minutes were read and approved.

DRAFT



# *Lunenburg & District Fire Department*

*25 Medway Street, P.O. Box 1478*

*Lunenburg, Nova Scotia*

*634-8343 Fax –634-4145*

*Chief Darren Romkey*

*Cell- 212-0476 dromkey@eastlink.ca*

## **Chief Report for November 2024**

### Calls

There were 11 calls this month including.

5 calls in the District (1 Alarms, 1 smoke sighting, 1 controlled burn, 2 vehicle)

5 calls in Town ( 3 Alarms, 1 Tech, 1 BBQ, )

1 Mutual Aid –Blockhouse Structure fire

Total of 237 personnel responded to 16 hours total calls.

Averaged 21.5 members per response

387 total personnel hours were spent responding to calls

0 Medicals -

### Training

Total of 90 members attended 18.5 hours of training for a total of 150.5 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Some of the other training included, pump operations, MFR, Fire Dynamics, May Days, Incident Command and monthly general practice which consisted of vehicle extrication, Boat Ops, Basic fire hose and water supply

### Misc Operational

116 members attended 23.5 hours of activities for a total of 244 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Guy Fawkes event, Remembrance Day ceremony, Christmas tree lighting and stand by for the Christmas parade.

Total of 781.5 personnel hours this month.

### HIGHLIGHTS

Nov 2<sup>nd</sup>-Annual Guy Fawkes event with Bangers and fireworks. Several members of the public came to the station parking lot to watch the fireworks.

Nov 8<sup>th</sup> & 9<sup>th</sup>-Several members as well as members from neighboring departments attended 3 sessions on Fire Dynamics, May Days, and Incident Command pit on by an outside agency

Nov 11<sup>th</sup>-12 members including our color party was involved in the Remembrance Day ceremony

Nov 18<sup>th</sup>-members gave the local Girl Guides a tour of the station

Nov 29<sup>th</sup>-Engine 2 and crew participated in the annual lighting of the trees this year which took place at the Fisheries museum parking lot

Nov 30<sup>th</sup>-Stationed 2 trucks along the parade route to allow better response without having to go through the parade

Our 1933 Antique truck, driven by Capt Romkey took Mayor Myra. MLA Corkum Greel and MP Perkins in the Christmas parade

Our Ladder 1 participated in the Bridgewater parade of lights

Darren Romkey



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## **Chief Report for December 2024**

### Calls

There were 17 calls this month including.

13 calls in the District (6 MVCs, 2 Alarms, 1 smoke condition, 1 structure, 1 power pole)

4 calls in Town ( 4 Alarms )

0 Mutual Aid

Total of 361 personnel responded to 18 hours total calls.

Averaged 21.2 members per response

389.5 total personnel hours were spent responding to calls

1 Medical in the District-9 members for 1 hour = 9 personal hours

### Training

We usually cancel our monthly practice as it falls between Christmas and New Years, as well as any other scheduled training to give the members a break for the holidays.

Members still do on line and self-training that is undocumented

Total of 0 members attended 0 hours of training for a total of 0 hours of training.

### Misc Operational

87 members attended 29.5 hours of activities for a total of 202.5 personal hours were spent on misc operational duties this month.

This included various meetings ,truck checks, member hosting a Christmas dinners for the Honorary, auxiliary and junior members, comfort station, Santa letter program and storm stand by.

Total of 601 personnel hours this month.

### HIGHLIGHTS

With the postal strike, children's letters to Santa would not be delivered.

Members, as well as help from the public, including Fire Commission member Judy Wagner stepped up and over 100 letters were received and replied to.

They were picked up on Dec 14<sup>th</sup> at the station, and I delivered the remaining to the residents.

I'm happy to say every letter received was answered and returned.

Dec 7<sup>th</sup>-there was a dry hydrant installed in Sunnybrook. Materials were paid for by the commission, and Billy Gherhardt donated his time and equipment to install it. We tested it and there are some issues with it and will work on it in the new year to resolve

Dec 8<sup>th</sup>-There was no intention to open a comfort station for the planned maintenance on the night of December 7<sup>th</sup> into Dec 8<sup>th</sup>. However, with the extended time the power was out, and cold temperatures, we opened it and members were at the hall to assist. Several members of the public took advantage of it throughout the day.

It was opened again for a few hours Dec 9<sup>th</sup>.

Dec 11<sup>th</sup>- During a special meeting after our regular monthly meeting to deal with the election of the Chiefs position, I was unopposed and will be entering my 13<sup>th</sup> year as Fire Chief.

Dec 21st- A storm crew was put on for the Dec 21st winter snow storm. Members ensure the entrances are kept clear, heat pumps are shut off during the snow and members keep them clear of snow, and they do equipment checks and some training.

Because of the location of the heat pumps on the roof, they are open to snow blocking them. I have them shut off prior to the storms arrival, and the in floor heating is turned on to the entire hall.

With the colder winter weather, I have the apparatus floor heating turned up to keep the area warm, and allow fire fighter gear to dry out quicker if it gets wet after a call.

Darren Romkey



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## **Annual Fire Chief Report for 2024**    December 11,2024

This report includes the period of December 1<sup>st</sup> 2023 to November 30<sup>th</sup> 2024. I have now completed my twelfth year as Chief of the Lunenburg and District Fire Department.

This year we responded to 151 general emergency calls this year with 62 in the Town (41%), 68 in the District (45%), and 21 mutual aid calls (14%).

A quick break down,

Alarms- 32 in Town, 13 in the District

MVC- 4 in Town, 26 in the District

Structure/fires- 4 in Town, 2 in the District

Technical (Lift assist, difficult extrication etc)7 in Town, 5 in the District

Other (smoke sightings, controlled, Hax Mat, water related etc) 9 in Town, 6 in the District

Chimney- 0 in Town, 5 in the District

Grass/Brush- 0 in Town, 4 in the District

Vehicle- 2 in Town, 3 in the District

Power-4 in Town, 8 in the District

Mutual Aid

Martins River-6

Mahone Bay-4

Riverport-2

Chester-4

Western Shore-1

Blockhouse-3

Petite Riviere-1

There were 11 Medical calls with 5 in Town (45%), 6 in the District (55%)

Our membership remained at 41.

This year we averaged 19.6 members per call.

2964 members attended 195 hours of Emergency calls for a total of 3943.5 hours of personal response.

Training remains to be an important role and 790 members attended 441 hours of training for a total of 2703.5 hours.

Members are encouraged to keep up with their level of training and contact their Captain or D/C Robb with any concerns.

Overall, with responses, training, meetings and misc fire department duties, members spent 9187 hours committed to the department.

The year started with the annual New Years Levee was attended by approx. 75 people. We host the event for the town and district.

The Tanker 6 replacement is well under way. In September the RFP was awarded to Battlesfield Industries in Ontario at a cost of approx. \$757 000. Its expected to be delivered shortly after the Chiefs conference in July.

To continue with fire fighter health and safety, a SCBA sanitizing machine has arrived and will soon be in service.

We continue to hold functions such as meals after the monthly meetings, picnic, golf tournaments, Daytona 500 social and other activities to show appreciation to the members and families for all the hard work done over the year.

The Chowder Cup, a friendly hockey game between the Lunenburg and District Fire Department and RCMP, was held in March with the Fire Department reclaiming bragging rights and winning this year with an 8-1 score. This year the event celebrated 51 years tradition between the RCMP and Fire Department.

Other events the department were a part of included various parades, Remembrance Day ceremony, Fishers Memorial service, CDRA race coverage, and Christmas events. Some members who helped out with the 2023 Shelburne County Wildfires attended a thank you event.

These are just a few of the many events we attended.

The department Color Party has again been visible to several public events such as the Fishers Memorial service, Mutual Aid parade and funerals.

Led by Oran Hyson, he is always looking for members who can step in and help out.

We lost Honorary Fire Fighters Doug Nodding, Doug Greek and Lawrence Corkum this year, and their names were placed on the monument during the Fire Prevention Week service.

Our auxiliary continues to keep busy and caters a number of events.

With the help of \$14 000 worth of donations from the community in 2023, we purchased a variety of wildland fire fighting equipment and was placed in service for the season. Luckily, we didn't need to use it as wildfires not only in our community, but all across the province had taken a drastic decline.

In November, the new Trunk Mobile Radio system was implemented. The provincial government replaced all our out dated TMRs with new updated improved radios.

Members saw the need of a smaller water rescue craft, and we placed into service a small zodiac, which will enable us to access the few lakes we have, as well as all the small coves along the coast our large boat can't get to. This boat is also small enough to be used during ice rescue operations.

I again ask all of you to pass along my thanks to your families, for the sacrifices they make throughout the year, as their support is just as important as is appreciated.

Thanks to all those employers out there who allow the members to respond to calls during work hours, it is greatly appreciated.

Please pass along to your employers my thanks.

In closing, I wish all of you a safe and uneventful 2025.

Thank you.

Darren Romkey

Fire Chief,  
Lunenburg and District Fire Department

## Breakdown of calls

Emergency/fire	Town-	54 (43.2%)
	District-	46 (36.8%)
	Mutual Aid	25 (20.0%)

Type	Town	District
Alarms	30	5
MVCs	9	17
Chimney	1	2
Power/lines	2	3
Grass/brush	0	2
Structure	1	3
Lift Assists	3	2
Other	8	12
Total	54	46

## Mutual Aid

Martins River	7
Riverport	4
Dayspring	3
Mahone Bay	2
Italy Cross	2
Chester Basin	1
Chester	1
Blockhouse	1
Oakhill	1
Greenfield/Caledonia	1
Out of Province error	2
Total	25

## Attendance Stats

	Attended	Hours	Total Hours
Calls	2803	193.5	4176.5
Medical	148	14.0	148.0
Training	776	341.5	2473.0
Misc Ops	1386	403.0	3114.5
Totals	4965	938.0	9764.0

## Percentage of Time Committed

Emergency/Medical	56.5%	20.6%	42.8%
Training	15.6%	36.4%	25.3%
Misc Ops	27.9%	43.0%	31.9%