

TOWN OF LUNENBURG
PROTECTIVE SERVICES COMMITTEE MEETING MINUTES
January 17, 2024 | 5:30 pm
Lunenburg & District Fire Hall



Committee	Councillor Peter Mosher – Chair
Members Present	Councillor Ed Halverson Councillor Susan Sanford David Afford, Fire Districts 1 & 2 Commission Board Brian Keizer, Fire Districts 1 & 2 Commission Board
Also present	Darren Romkey, Fire Chief Dave Robb, Deputy Fire Chief Cory Hodder, Assistant Deputy Fire Chief Lisa Dagley, Director of Finance Kayla Byrne, Municipal Clerk
Absent	David Baugil, Fire Districts 1 & 2 Commission Board Councillor Melissa Duggan
Call to Order	The Chair called the meeting to order at 5:30 p.m.
Land acknowledgment	The Chair recognized Lunenburg’s location on the unceded territory of the Mi’kmaq people.
Approval of Agenda	Moved and seconded that the Committee approve the agenda for the January 17, 2024 Committee meeting. Motion carried unanimously
Approval of Minutes	Moved and seconded that the Committee approve the minutes of the November 15, 2023 meeting with the following amendment: <ul style="list-style-type: none">• David Afford was present for the meeting. Motion carried unanimously
Fire Dept. Request for #6 Tanker Replacement	Staff summarized an information report regarding the Fire Department’s request to replace Tanker #6. The Committee asked some clarifying questions on debt financing and the timeline for receiving the truck. The Committee made the following motion: Moved and seconded that the Committee recommend that the Tanker

6 replacement remain in the 2025/26 capital budget, that the Fire Department proceed with the drafting of a tender package, and that the draft tender package be returned to the Committee for consideration before release.

Motion carried unanimously

Fire Chief Reports	The Committee reviewed the Fire Chief's reports.
2023/24 Fire Dept. Budget Variance	The Committee reviewed the 2023/24 Fire Department Budget Variance report. Staff noted that the variance reports are prepared for Town Council three times a year.
Agenda Requests and Meeting Procedures	Staff summarized a report on agenda items requests and meeting procedures for the committee. It was noted that the meeting agendas now have a standing agenda item called "Agenda Items for Next Meeting," allowing for discussions on future agenda items.
Operating Budget Review Meeting Dates	The Committee agreed to meet on Wednesday, February 21, at 6 p.m. at Town Hall to review and discuss the 2024/25 operating budget.
Meeting Dates and Times	Moved and seconded that the Committee approve the following meeting dates and times: <ul style="list-style-type: none">• Wednesday, June 19 at 6 p.m.• Wednesday, October 16 at 6 p.m.• Wednesday, January 15 at 6 p.m. <p>These meetings will be held in Council Chamber at Town Hall.</p>
	Motion carried unanimously
	These meetings will be held in Council Chamber at Town Hall.
Agenda Items for Next Meeting	The Committee noted the replacement of Tanker 6 will likely be an agenda item for the next meeting on June 19.
Adjournment	There being no further business, the January 17, 2024 Committee meeting adjourned at 5:59 p.m.

Minutes were read and approved.