

PROTECTIVE SERVICES COMMITTEE MEETING AGENDA

TOWN OF LUNENBURG

Wednesday, March 22, 2023 at 6 p.m.

Lunenburg & District Fire Hall, 25 Medway St.



1. CALL TO ORDER

2. LAND ACKNOWLEDGEMENT

Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People.

3. APPROVAL OF AGENDA

Draft motion: Moved and seconded that the Committee approve the agenda for the March 22, 2023 meeting as presented.

4. APPROVAL OF MINUTES

Draft motion: Moved and seconded that the Committee approve the minutes of the June 16, 2022 meeting as presented.

5. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

6. NEW BUSINESS

6.1 Fire Chief Reports

- June 2022 – February 2023
- 2022 Annual Report

6.2 Fire Hall Vehicle Exhaust Extraction System – *verbal update*

6.3 New Trucks – *verbal update*

6.4 Fire 2023/24 Capital Budget

6.5 Fire 2023/24 Budget Variance to Sept. 30, 2022

6.6 Meeting Dates and Times for 2023

Draft motion: Moved and seconded that the Committee meet on the following dates and times for its 2023 meetings: _____

7. NEXT MEETING: TBD

8. ADJOURNMENT

Town of Lunenburg Protective Services Committee Meeting

Tuesday, June 16, 2022 Meeting Recommendations

That staff approach the vendor to request holding the price until September 30 and explore options for installation and payment over 2 fiscal years or hold installation and price until the next fiscal year. Staff are also asked to explore any possible grant opportunity for this piece of equipment.

DRAFT

MINUTES

Town of Lunenburg Protective Services Committee Meeting



Thursday, June 16, 2022 at 4:00 p.m.

Lunenburg and District Fire Hall

PRESENT: Deputy Mayor Peter Mosher, Chair
Councillor Ed Halverson
Councillor Susan Sanford
David Baugil, Fire Districts 1 & 2 Commission Board Member
Brian Keizer, Fire Districts 1 & 2 Commission Board Chair

ALSO PRESENT: Lisa Dagley, CPA, CGA, Finance Director/Acting CAO
Cory Hodder, Assistant Deputy Fire Chief and Truck Committee Member
Kelly Jardine, Recording Secretary
Lisa Kendall, Municipal Engineer/Project Manager
Dave Robb, Deputy Fire Chief and Truck Committee member (arrived at 4:09 p.m.)

ABSENT: Councillor Melissa Duggan
David Afford, Fire Districts 1 & 2 Commission Board Member
Darren Romkey, Fire Chief

1. Call to Order

The Chair called the meeting to order at 4:02 p.m.

2. Acknowledgement of Mi'kma'ki the Ancestral and Unceded Territory of the Mi'kmaq People

The Chair recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.

3. Agenda

Motion: moved and seconded approval of the agenda as presented/with the following amendment: .

4. March 24, 2022 Committee Meeting Minutes

Motion: moved and seconded approval of the Protective Services Committee meeting minutes of March 24, 2022 as presented.

5. Public Participation, Presentations and Questions (Nil)

6. Correspondence and Petitions Consideration (Nil)

7. Business Arising from the Minutes/Unfinished Business (Nil)

8. Notices of Motion (Nil)

9. New Business

a. Fire Hall Vehicle Exhaust Extraction System

The Municipal Engineer summarized the report ([Schedule A](#)).

In response to questions the Municipal Engineer confirmed there was only one (1) submission received and it was double the original budgeted price. The originally budgeted exhaust extraction system was meant for garages and private homes. The new price reflects a system meant for emergency operations such as the Fire Hall.

The Acting CAO confirmed the Town's reserves funds could cover the additional cost for the Town's 50% contribution.

Cory Hodder confirmed we can continue to operate safely with the existing system for the next year.

Motion: moved and seconded that it be recommended that staff approach the vendor to request holding the price until September 30 and explore options for installation and payment over 2 fiscal years or hold installation and price until the next fiscal year. Staff are also asked to explore any possible grant opportunity for this piece of equipment. Motion carried.

b. Update on New Trucks – Cory Hodder, Assistant Deputy Fire Chief

Mr. Hodder reported:

- The Chassis has been received and the rest of the build has begun and should be received before the #7 is delivered.
- The new #7 Ford Truck has not been received and after it is received it takes 45 days to outfit. Ford does not have an arrival date.
- The old #7 Ford Truck was sold for \$35,000, well over the expected \$15,000. The truck will be released July 30 and the Fire Department can “temporarily” safely operate without it.
- The Rescue truck was sold for \$37,500.

c. Fire Chief's Reports: Mar/Apr/May 2022 – for information

The Chief's reports are provided for information ([Schedule B](#)).

d. Next Meeting Date

The next Protective Services meeting will be Thursday, September 15 at 4:00 p.m. Meetings will be at the Fire Hall unless otherwise noted.

Deputy Mayor Mosher noted there should be an easy transition for a new Service Agreement.

10. Meet in camera n/a

11. Resumption of Committee meeting in public session n/a

12. Adjournment

The meeting was adjourned at 4:26 p.m. by the Chair.

Kelly Jardine
Recording Secretary



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Chief Darren Romkey

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Chief Report for June 2022

Calls

There were 16 calls this month including.

9 calls in the district (4 MVCs, 1 illegal Burn, 1 Alarm, 1 power pole, 1 structure and 1 technical rescue)

4 calls in town (3 alarms, 1 boat sinking, 1 medical,)

1 Mutual Aid (Italy Cross for the drone)

Total of 330 personnel responded to 22 hours total calls.

Averaged 22 members per response, (not including the medical call.)

552 total personnel hours were spent responding to calls

1 Medical in town

10 personal responded to 1 hour

10 personal hours

Training

Training included, driver and pump operations, and monthly practice on Vent Enter Isolate Search evolutions, ladders, pump ops and SCBA, and Boat operations, and members helping with Junior practice.

Total of 43 members attended 9 hours of training for a total of 129 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

114 members attended 21.5 hours of activities for a total of 211.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Public events, pool filling.

Members filled 11 pools for the people in the district in June.

Total of 892.5 personnel hours this month.

HIGHLIGHTS

June 4-Water coverage for the Canadian Dory Racing elimination races on the front harbour

June 11-Ladder 1 and members were invited to Chester to participate in an appreciation event for responding to the Chester Playhouse fire on June 11th, 2021.

June 12-Provided Medical coverage for the annual 5km Muffin Run

June 29th-Members attended the funeral service for Honorary Fire Fighter Jim Myra

June 29th-Safety Source, a supplier of various firefighting equipment hosted their equipment traveling road show at our fire station.

Darren Romkey



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Chief Report for July 2022

Calls

There were 12 calls this month including.

3 calls in the district (1 boat, 1 legal burn, 1 medical)

4 calls in town (2 alarms, 1 boat sinking, 2 MVCs, 1 medical,)

3 Mutual Aid (Blockhouse, Martins River, Riverport)

1 call came in but it was not our area

Total of 197 personnel responded to 13.5 hours total calls.

Averaged 19.7 members per response, (not including the medical call and a low number responded to the call that was not in our area.)

287 total personnel hours were spent responding to calls

2 Medical 1 Town, 1 District

19 personal responded to 2 hours

19 personal hours

Training

Training included, Maritime Fire Chiefs convention (which has changed its name to the Atlantic Fire Leadership Conference), drone, driver and pump operations, and monthly practice on 360 exterior scene surveys, ladder evolutions, pump ops and members helping with Junior practice.

Total of 55 members attended 86 hours of training for a total of 395 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

125 members attended 89 hours of activities for a total of 387.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Public events, pool filling. Fire fit challenge, work around the station

Members filled 5 pools for the people in the district in June.

Total of 1050 personnel hours this month.

HIGHLIGHTS

July 1-Engine 2 and our 1933 Antique truck participated in the Canada day events at the Fisheries Museum parking lot

-Ladder 1 participated in the Riverport parade

-July 7-10-4 members attended the Atlantic Fire Leadership Conference in Halifax

July 10-Work has begun in remodeling our club room. Members came in and removed everything off the floor so the new flooring could be laid.

This is the first step in a new floor, painting the walls, dropping and adding a new ceiling and is all funded through fire department funds.

-July 13-the Fisheries Museum requested our help with the ladder truck to untangle their flag

-July 20 & 22-Members installed security cameras on the apparatus floor

-July 22-24-4 members attended the Fire Fit Challenge in Amherst. This involves an obstacle course where they wear all their turn out gear including SCBA and carry walk up 5 flights of stairs, lift a roll of hose (approx. 50lbs) up the 5 stories, go back down the stairs. They then must simulate venting a roof, drag hose approx. 200 ft and direct a water stream to knock over a pylon, and finally drag a 200lb dummy approx 200ft . This was the second year for one, and the first for the other 3 and all had very respectable times.

To add, this was done in scorching 30degree heat.

-July 26-Engine 2 participated in the Bridgewater Exhibition parade

-Due to the fact that several fire departments are ordering commercial chassis for their new fire apparatus, the delivery dates are up to and over a year behind schedule.

Because our new Rescue 4 is a custom built chassis, it is built from the wheels up right at the manufacturer, the original delivery date was the end of October but has been pushed ahead.

3 members of the Truck Committee will be traveling to the Maxi Metal plant in Quebec near the end of August for the final inspection. If all goes well we should have it by mid-September.

Our new Utility 7, a 1 Ton Ford, was ordered in February, with a suspected delivery date of mid-summer. This is greatly delayed and is not even being built yet at the Ford factory. Once build starts, it takes 3-4 months before being delivered to Rocky Mountain Phoenix in Bridgewater.

Here they will install all the emergency equipment, box and decaling. This is expected to take approx. 45 days.

Darren Romkey



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Chief Report for August 2022

Calls

There were 10 calls this month including.

3 calls in the district (2 Alarms, 1 Patient Extrication)

5 calls in town (4 alarms, 1 Trash Can, 1 medical,)

1 Mutual Aid (Oakhill)

Not Including Medical,

Total of 155 personnel responded to 10.5 hours total calls.

Averaged 17.2 members per response

188 total personnel hours were spent responding to calls

1 Medical 1 Town

8 personal responded to 1 hours

8 personal hours

Training

Training included, drone, driver and pump operations, and monthly practice where we were orientated on our new Holmontro Rescue tools, pump ops and a joint training water rescue exercise in Dayspring on the LaHave River which included our boat and drone.

Total of 40 members attended 21 hours of training for a total of 128 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

107 members attended 95.5 hours of activities for a total of 380.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Public events (parades, Dory racing water coverage, washing boats for the Junior sailing at the Yacht Club, pool filling. Myself and 2 other members traveled to the Maxi Metal plant in Quebec to do the final inspection on the new Rescue truck

Total of 696.5 personnel hours this month.

HIGHLIGHTS

August 10-We received our new Holmatro Rescue tools.

We have upgraded our aging vehicle extrication tools that were donated to use in 2005 by a local resident.

This new tools are battery powered and allow use to quickly and easily access them at a motor vehicle accident.

These tools came at a cost of \$54 000 and has been funded 100% by the fire department funds.

We will train with them and will be mounted on our new Rescue 4.

August 13th-Our boat and crew provided water coverage during the CDRA Elimination Dory races

August 13th-Engine 2 participated in the annual Western Shore Garden party parade

August 20th- Our boat and crew provided water coverage during the CDRA International Dory races

August 22nd-We participated in a mock water rescue exercise in the Lahave River hosted by Dayspring Fire Department. Bridgewater and Northfield also had their boats along with our boat and drone.

August 24th-Members were orientated and trained on our new rescue tools. These will be mounted in the new Rescue truck and will allow for quicker and easier access and deployment ant motor vehicle accidents.

August 27th -3 members spent a second afternoon cleaning small sail boats for junior races at the Lunenburg Yacht Club

Aug 29th-31st-Myself, Donnie Heckman and Brian Church travelled to the Maxi Metal plant in St Georges Quebec to do the final inspection on the new Rescue truck. It arrived at our hall September 1st. Members will be orientated on it and equipment switched from the old Rescue truck and is expected to be in service September 5th.

Earlier this month the Turbo on our Ladder 1 failed and requires a new one. A new one costs +/- \$13000 but one is not available. An after market one was located at a cost of +/- \$6500 and will be installed early September.

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Chief Report for September 2022

Calls

There were 12 calls this month including.

4 calls in the district (3 MVCs, 1 Legal Burn, 1 Medical)

5 calls in town (4 alarms, 1 downed power lines)

2 Mutual Aid (Riverport and Dayspring both requesting the boat)

Not Including Medical,

Total of 241 personnel responded to 11.5 hours total calls.

Averaged 21.9 members per response

251.5 total personnel hours were spent responding to calls

1 Medical in the District

10 personal responded to 1 hour

10 personal hours

Training

Training included, Orientation on the new Rescue 4, driver and pump operations, and monthly practice which consisted of Vehicle Extrication, Chimney fires and SCBA bottle filling.

Total of 68 members attended 13.5 hours of training for a total of 181.5 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

184 members attended 77 hours of activities for a total of 579.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Public events (Fisher Memorial, equipping Rescue 4, Truck shows, Club Room renovations, Hurricane Fiona stand by, and a Golf social.

Total of 579.5 personnel hours this month.

HIGHLIGHTS

-Sept 1st-New Rescue 4 arrived at our station

-Sept 3rd and 4th-members spent time throughout the weekend getting orientated on the new Rescue

-Sept 5th-Equipment moved from the old Rescue to the new Rescue and it was placed in service

-Sept 9th-Members were treated to golf and BBQ

-Sept 14th-The department welcomed Tom Madathparampil into the department for his probationary year.

-Sept 15th- Protective Services meeting. There was not enough for a quorum so it was just an information session. Those present were shown the new Rescue Truck
-Sept 15th-LRFES meeting at the MODL building in Cookville.
-Sept 17th-Our Engine 2 participated in the first annual Todd Arenburg Memorial Truck Show in Bridgewater and won the Peoples Choice for best truck.
-Sept 24th-Stand by crew from midnight to noon for Hurricane Fiona.
We had 1 call for downed power lines.
We also opened the auditorium for a comfort station until 5pm. Nobody came to use it.

We are in the process of renovating our Club Room, which includes a new floor, painting the walls, re-arranging furniture and the purchase of a new pool table.

With the exception of having the floor laid, members are volunteering to do this.

These renovations are being paid from fire department funds.

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Chief Report for October 2022

Calls

There were 11 calls this month including.

0 calls in the district

8 calls in town (5 alarms, 2 MVCs, 1 Lift Assist)

2 Mutual Aid (Greenfield and Dayspring)

Not Including Medical,

Total of 229 personnel responded to 14.5 hours total calls.

Averaged 22.9 members per response

306 total personnel hours were spent responding to calls

1 Medical in Town

14 personal responded to 1 hour

14 personal hours

Training

Training included, , driver and pump operations, 6 members attended a weekend course on Heavy Vehicle Rescue and stabilisation, and monthly practice which consisted of review and familiarization of our Extrication gear, air bags, and braces,.

Total of 51 members attended 26.5 hours of training for a total of 211.5 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

208 members attended 29 hours of activities for a total of 380.5 personal hours were spent on misc operational duties this month.

This included various meetings, Fire Prevention Week Activities, truck checks, and Club Room renovations,.

Total of 898 personnel hours this month.

HIGHLIGHTS

Fire Prevention Week

October 9th- Monument service where the names of David John Lobb, James D Myra, and Ronald Corkum were added

-Church service followed at the Faith Bible Chapel with a social following

Oct 11th-Fire Drills at the Blockhouse Hill and Cornwallis Street apartments
-Engine 2 was taken up to the Academy where the pre primary students were given a display

Oct 12th-Fire drill at the Bluenose Academy where we also handed out smoke detectors to the first year Primary students

- We hosted the South Shore Mutual Aid parade
- Over 40 fire fighters and 15 trucks participated with a social following at the station

Oct 13th-Open house at the station

- The public was invited to see our trucks and equipment, vehicle extrication display
- Others in attendance were Corkums Towing, Dayspring and Riverport Fire Depts, and Scotia Buisness Center
- Looked like 150+ people were in attendance throughout the evening

Oct 14th-Engine 2 particip[ated in Mahone Bay Fire Depts apparatus parade

Oct 15th-Our Jeff Lilly Memorial Golf Tournament was cancelled due to the weather, but members were still able to attend a BBQ and social at the station.

Oct 7th-Members attended a meeting with other departments in Lunenburg county with aerial apparatus to discuss how each operates with them, and how we can establish mutual aid agreements for better efficient responses

Oct 20th- D/C Robb and myself attended the monthly LRFES meeting

Oct 23rd-Our Ladder 1 was asked to attend the Open House of the Chester Basin Fire Dept

Oct 29&30th-6 members attended a course on heavy vehicle extrication and stabilisation hosted by the Mahone Bay Fire Department

During this course, both Bridgewater and Mahone Bays equipment was tied up ,so we were covering a large area of the MODL for motor vehicle collisions. There were no calls

Oct 31st-We had Rescue 4 and members present on Centenial Ave to give out treats, than a crew was at the hall on stand by

There were no calls.

Since the Anglican Church fire in 2001, we haven't had a single Halloween related fire (debris pile, leaves etc). Prior to that , we were kept bust throughout the evening.

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Chief Report for November 2022

Calls

There were 14 calls this month including.

5 calls in the district (3 MVCs, 1 chimney, 1 structure)

2 calls in town (2 MVCs)

5 Mutual Aid (4 Martins River, 1 Mahone Bay)

Not Including Medical,

Total of 234 personnel responded to 20 hours total calls.

Averaged 19.5 members per response (Average is slightly lower due to 2 of the mutual aid calls we were cancelled within minutes and members did not continue to the hall)

431 total personnel hours were spent responding to calls

2 Medical in Town

18 personal responded to 2 hours

18 personal hours

Training

Training included, , driver and pump operations, MFR, 2 members attended a weekend course on Rapid Intervention Teh,and monthly practice which consisted guest speaker James Cootes from the TV show Hell Fire Heros.

Total of 69 members attended 32 hours of training for a total of 218 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

110 members attended 24 hours of activities for a total of 206 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Remembrance Day ceremony, public assists, Christmas parades and Club Room renovations,.

Total of 855 personnel hours this month.

HIGHLIGHTS

Nov 6-Members attended a meeting in Hebbville where Lunenburg Reg departments with aerial trucks (Lunenburg, Bridgewater, New Germany, Hebbville and Oakhill) are going to be meeting regularly to discuss standardizing and training on how we operate

Nov 9-The department welcomed Bryan Rubarth as a probationary member.

Nov 11-members attended with the legion the Remembrance Day ceremony
During the ceremony, a person in the crowd suffered a medical emergency. We assisted to the patient and there was no EHS unit available to respond and the family had to drive her to the hospital.

Nov 19- a resident came to the station looking for help to retrieve his model remote control airplane off the roof of the curling club

Nov 23rd- Our monthly practice had Chief Jamie Coutes of the TV show Hell Fire Heroes as our guest speaker.

110 members of 18 different departments were in attendance

Nov 25-Our Antique truck carried Mayor Risser and MLA Susan Corkum-Greek in the annual town Christmas parade

We also provided coverage on Duke Street and Dufferin Streets.

Darren Romkey



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Chief Report for December 2022

Calls

There were 19 calls this month including.

5 calls in the district (2 MVCs, 1 chimney, 2 Alarms)

7 calls in town (1 MVC, 3 Lift Assists, 1 Smoke smell, 2 Alarms)

6 Mutual Aid (1 Martins River, 2 Mahone Bay, 2 Dayspring, 1 Riverport)

Not Including Medical,

Total of 354 personnel responded to 22.5 hours total calls.

Averaged 19.7 members per response

453 total personnel hours were spent responding to calls

1 Medical in Town

16 personal responded to 1 hours

18 personal hours

Training

Training was reduced for the month of December to give members time with their families for the holidays. Driver training and pump operations took place.

Total of 4 members attended 6.5 hours of training for a total of 13 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

109 members attended 14.5 hours of activities for a total of 169.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, Christmas meals for the Auxiliary, Honorary and Junior members.

Total of 635.5 personnel hours this month.

HIGHLIGHTS

December 5th-Junior members Christmas dinner

December 9th-Auxiliary members Christmas dinner

I was invited to and attended the town Christmas party

December 14th-Venu Balakrishnan nair was taken in as a probationary fire fighter

Dec 19th-Honorary Fire fighter Gordon Conrad passed away

December 20th-Honorary members Christmas dinner

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Chief Report for January 2023

Calls

There were 15 calls this month including.
5 calls in the district (2 MVCs, 2 Alarms, 1 lift assist)
8 calls in town (1 MVC, 8 Alarms)
0 Mutual Aid
1 call for paged out to us but not our area
Not Including Medical,
Total of 285 personnel responded to 14 hours total calls.
Averaged 20.4 members per response
285 total personnel hours were spent responding to calls

1 Medical in the District
12 personal responded to 1 hours
12 personal hours

Training

Total of 55 members attended 18 hours of training for a total of 132 hours of training.
We also have a number of members taking on line courses that are not included in these numbers.
Some training included driver, pump operators, RIT in Mahone Bay, ice rescue and vehicle extrication equipment familiarization

Misc Operational

112 members attended 20.5 hours of activities for a total of 213 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, and funerals

Total of 642 personnel hours this month.

HIGHLIGHTS

Jan 1st –New Years Day Levee. This event was not as well attended as other years prior to Covid.
Approx 60 people showed up.

Jan 3rd-2 members attended a RIT (Rapid Intervention Team) practice at the Mahone Bay Fire Station.
RIT involves a team trained to enter a structure and rescue fire fighters who may be trapped.

Jan 14th-Myself and 4 other members attended the funeral service for long time active fire fighter Charles Zwicker of the Blockhouse Fire Department

Jan 18th-The department held its Annual meeting with election of Officers.

The results were

Chief- Darren Romkey by acclamation in the December meeting

January meeting results;

Deputy Chief Dave Robb by acclamation

Assistant Deputy Chief Cory Hodder by acclamation

Results of the Election for the 8 Captains positions;

Raymond Francis

Shawn Lilly

Trevor Lohnes

Barrett Risser

Dave Birtles

Dennis LeBlanc

Thorne Sutherland

Colby Rafuse

Appointed positions

Chief Engineer Donnie Heckman

Secretary Robin Jackson

Treasurer Raymond Francis

Lt of Communications Tony Hunt

Jan 19th- Myself and D/C Robb attended the monthly meeting of the LRFES at the MODL building

Jan 20th-Members attended the funeral service of Honorary Fire Fighter Gordon Conrad

Jan 22nd-Our replacement of the Utility 7 has arrived at the dealer in New Minas to have to added features. It will than be taken to Rocky Mountain Pheonix in Bridgewater mid February to have its emergency package and other equipment installed. We hope to have it by the end of March. This truck is being funded 100% by the department.

Darren Romkey



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Chief Report for February 2023

Calls

There were 15 calls this month including.

4 calls in the district (1 MVCs, 1 Alarms, 2 Chimney)

6 calls in town (2 Burst Water pipe, 1 Haz Mat, 1 lift Assist, 2 Alarms)

3 Mutual Aid (2- Martins River, 1 Dayspring)

Not Including Medical,

Total of 301 personnel responded to 20.5 hours total calls.

Averaged 23.2 members per response

437.5 total personnel hours were spent responding to calls

2 Medical in the Town

32 personal responded to 2 hours

32 personal hours

Training

Total of 79 members attended 17 hours of training for a total of 135.5 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Some training included driver, pump operators, , vehicle extrication, equipment familiarization and log book skills

Misc Operational

40 members attended 15.5 hours of activities for a total of 90.5 personal hours were spent on misc operational duties this month.

This included various meetings, truck checks, SCBA mask fit tesing, work on Ladder 1 and a new member orientation

Total of 642 personnel hours this month.

HIGHLIGHTS

Feb 4-7-Members were given their annual SCBA mask fit testing

Feb 8th-Former member Chris Hodder has rejoined the department

Feb 8th- Monthly truck checks and general meeting

Feb 19-Social event for the Daytona 500 race

Feb 21st- Work has been completed on the Vehicle Exhaust Extraction system.
The Officers and drivers had an orientation session with the installers and it is now up and running

Feb 22nd-Monthly general practice consisting 5 members attending a training session with several other LRFES departments on aerial operations. With Oakhill, Hebbville and New Germany now having an aerial device, we are all working together to standardise training and responses
Other members attended a session on PTSD and CISD at our station

Feb 27th-After a year of it being ordered, our new $\frac{3}{4}$ ton Utility has arrived at Rocky Mountain in Bridgewater to have the cap, winch and emergency package installed. It is expected to be delivered near the end of April.

This was originally ordered last February as a 2022 Ford F-250. However, in November we were informed the 2022 is no longer available and not delivery date for a 2023.

We looked and found a 2023 Chev Silverado from a dealer in New Minas.

This project is being funded 100% by the fire department.

We have been having on going issues with our Ladder truck. Pat Ricketts out EV tech has been down several times and contact with both the dealer Technu Feu in Quebec, and the service tech at the manufacturer E-One in Florida.

Although the truck is still in service, several minor electrical issues have been happening that may or may not be related.

Taking the truck right to the service department in Quebec may be the final option.

I have requested to meet with the town CEO Jamie Boyle to discuss this with him.

Darren Romkey



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Annual Fire Chief Report for 2022 December 14,2022

This report includes the period of December 1st 2021 to November 30th 2022.

I have now completed my tenth year as Chief of the Lunenburg and District Fire Department.

Things are finally starting to get back to normal following a hard 2 years of Covid restrictions.

We responded to 125 general emergency calls this year with 54 in the Town (43.2%), 46 in the District (36.8%), and 25 mutual aid calls (20%).

We still only provide medical coverage for MVCs and Cardiac Arrests.

There were 14 Medical calls with 10 in Town (71.4%), and 4 in the District (28.6%).

I have included a breakdown of the calls and will post the report on the board, and keep in mind they numbers may differ slightly from that on your honorarium slip.

The year started without the annual New Years Levee for the second year in a row as Covid was still heavily in people's minds.

Training continues to take a major role in our department, with members attending a documented 2473 hours.

Some members traveled to other areas to attend RIT, Vehicle and Heavy Vehicle Extrication, Electric Vehicle and Level 1 Fire Fighter, and our own in house and monthly practices have been on going.

D/C Robb will give a better detail in his report at next months annual meeting.

In late August, 3 members of the truck committee traveled to St Georges Quebec to do the final inspection of our 2022 Pierce/Maxi Metal Heavy Rescue, and it was delivered in mid September, 2 months ahead of schedule.

We are still waiting on the replacement of Utility 7, which is due late February of 2023.

The 1999 Ford Utility 7 was sold and sent to Lamonie Fire department in August, and the 2002 Heavy Rescue 4 went to Sherbrooke Fire department in October.

Work has already begun on the replacement of Tanker 6, due in 2025/26.

We are very fortunate again to have the support of Town Council and the District Fire Commission to fully fund the replacement of Rescue 4 and other projects, allowing us to focus on training, rather than fund raising.

Some upcoming Capital projects are the installation of the Vehicle Exhaust system, which will hopefully begin early in the New Year. This is just another step in reducing the risks to the fire fighters health by eliminating those toxic diesel fumes that we breathe in every time we walk past an idling truck.

I also have included a SCBA sanitizing machine in the 2023/24 capital budget. This, along with our washing machine will greatly reduce the toxins that get on our PPE.

This past year the department has contributed and committed well over \$200 000 of our money on such things as new Holmatro cutters, spreaders, and Ram, Ventilation fans, new pagers with digital capabilities, battery powered hand tools, Ice Rescue gear, and the replacement of Utility 7 next year.

As well, led by Captain Risser, we fully funded renovations of our Club Room which included new flooring, new pool table, painted walls and new sofa and chairs. Thanks to all those who helped out.

We had our fun day golf tournament in September, but unfortunately due to weather we had to cancel our Annual Jeff Lilly Memorial, which was supposed to be held at the end of Fire Prevention week.

It was a great turn out, allowing members to have some fun.

The Chowder Cup, a friendly hockey game between the Lunenburg and District Fire Department and RCMP, was held in March with the RCMP winning this year. This event will be celebrating 50 years in 2023.

Other events the department were a part of included various parades, Remembrance Day ceremony, Fishers Memorial service, CDRA race coverage, washing boats for the junior racing, and our aerial and members were at an appreciation day event held at Chester for those who attended the Chester playhouse fire in 2021.

These are just a few of the many events we attended.

The department Color Party has again been visible to several public events such as the Fishers Memorial service, Mutual Aid parade and funerals.

Let by Oran Hyson, he is always looking for members who can step in and help out.

Members continue to keep the 1933 Hose truck mobile, and are still working on getting the La France up and running.

Honorary Fire Chief Donnie Parks retired from active duty in March after 47 years of service, 12 as Chief. And Fire fighter Oran Hyson celebrated 50 years active service in September, and still going strong,

New members Tom Baby Madathiparampil and Bryan Rubarth joined us this year for their probationary year.

We lost Honorary Fire Fighters Jimmy Myra and Ronald Corkum this year, and their names were placed on the monument along with David John Lobbs. Their names, along with those gone in the past 10 years were read during the service Fire Prevention week.

The Junior Fire department led by Capt Birtles and others continue to show great interest and membership is up to 12 and counting.

Our auxiliary who was also affected by Covid is starting to pick up jobs again and kept busy.

Our membership number has dropped slightly this year to the low 40s, but we still continue to keep great numbers up and I thank you for that.

This year we averaged 21.2 members per call.

I again ask all of you to pass along my thanks to your families, for the sacrifices they make throughout the year, as their support is just as important as is appreciated.

Thanks to all those employers out there who allow the members to respond to calls during work hours, it is greatly appreciated.

Please pass along to your employers my thanks.

Again I know there were several other things that went on this year that are too many to mention, I think most of you in here know who does what, but I know I am aware of what everyone does for the department.

In closing, I wish all of you a safe and uneventful 2023.

Thank you.

Darren Romkey

Fire Chief,
Lunenburg and District Fire Department

Breakdown of calls

Emergency/fire	Town-	54 (43.2%)
	District-	46 (36.8%)
	Mutual Aid	25 (20.0%)

Type	Town	District
Alarms	30	5
MVCs	9	17
Chimney	1	2
Power/lines	2	3
Grass/brush	0	2
Structure	1	3
Lift Assists	3	2
Other	8	12
Total	54	46

Mutual Aid

Martins River	7
Riverport	4
Dayspring	3
Mahone Bay	2
Italy Cross	2
Chester Basin	1
Chester	1
Blockhouse	1
Oakhill	1
Greenfield/Caledonia	1
Out of Province error	2
Total	25

Attendance Stats

	Attended	Hours	Total Hours
Calls	2803	193.5	4176.5
Medical	148	14.0	148.0
Training	776	341.5	2473.0
<u>Misc Ops</u>	<u>1386</u>	<u>403.0</u>	<u>3114.5</u>
Totals	4965	938.0	9764.0

Percentage of Time Committed

Emergency/Medical	56.5%	20.6%	42.8%
Training	15.6%	36.4%	25.3%
Misc Ops	27.9%	43.0%	31.9%

Town of Lunenburg - Fire Department (15 year Capital Plan)

	2023/24 (Yr 1)	2024/25 (Yr 2)	2025/26 (Yr 3)	2026/27 (Yr 4)	2027/28 (Yr 5)	2028/29 (Yr 6)	2029/30 (Yr 7)	2030/31 (Yr 8)	2031/32 (Yr 9)	2032/33 (Yr 10)	2033/34 (Yr 11)	2034/35 (Yr 13)	2035/36 (Yr 14)	2036/37 (Yr 15)
Fire Fleet														
Aerial Ladder Truck (2015) #1												\$2,500,000		
Pierce Pumper/Tanker (2020) #2														replacement year 2040, est. \$1.7M
Pierce Pumper (2010) #3							\$1,496,000							
Pierce Rescue (2022) #4														replacement year 2042, est. \$1.37M
GMC Tanker (2002) #6 *propose to order in 25/26 - delivery make take until 26/27 to receive			\$798,000											
Utility (2022) #7 **														replacement year 2042, est. \$280K
Rescue Boat & Trailer (2012) #8										\$250,000				
Antique - Dodge Hose (1933)														
Antique - LaFrance Pumper (1929)														
Total Fire Fleet	\$0	\$0	\$798,000	\$0	\$0	\$0	\$1,496,000	\$0	\$0	\$250,000	\$0	\$2,500,000	\$0	\$0
Other Fire														
Turn Out Gear							\$175,000							
Breathing Pack Washer	\$60,000													
20 Breathing Packs						\$300,000								
Auditorium/Office Floor Replacement								\$53,200						
Apparatus Bay Floor Replacement								\$90,100						
Concrete Apron Replacement (area in front of bay doors at Fire Hall)			\$145,000											
Roof - Reseal & Repainted	\$90,000													
Total Other Fire	\$150,000	\$0	\$145,000	\$0	\$0	\$300,000	\$175,000	\$143,300	\$0	\$0	\$0	\$0	\$0	\$0
Total Fire Capital Plan	\$150,000	\$0	\$943,000	\$0	\$0	\$300,000	\$1,671,000	\$143,300	\$0	\$250,000	\$0	\$2,500,000	\$0	\$0

*Council motion Oct.13, 2020 funding share to be 50/50 basis on the understanding that District 1&2 had agreed to cost share the aerial ladder truck on a 40%District/60%Town basis.

**Fire Dept. Funded

DRAFT

CAPITAL BUDGET NOTES

Fire Department

Truck Replacements

According to the Truck Replacement Study we commissioned, our vehicles should be replaced every 20 years with the exception of our small vehicles which would require more frequent replacement.

#1 Aerial

This vehicle was replaced in 2015/16.

#2 Pumper/Tanker

This vehicle was replaced in 2020/21.

#3 Pumper

This vehicle was replaced 2010/11, next replacement 2029/30.

#4 Rescue

This vehicle was replaced in 2022/23.

#6 Tanker

This vehicle is anticipated to be ordered in 2025/26, delivery make take until 2026/27.

#7 Utility

This vehicle replaced by LDFD in 2022/23.

#8 Boat (12)

This unit is expected to be replaced in 2032/33.

Other Fire Equipment

Breathing Pack Washer

To extend the useful life of the Breathing Packs the department wishes to purchase a Decon/Washer kit.

Roof – Reseal & Repainted

Capital maintenance program to extend useful life of Fire Hall roof.

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Future Capital

Turn Out Gear

35 sets of Turnout Gear, which consisted of helmets, gloves, boots, pants and jackets were replaced in 2019/20. The next scheduled replacement date is 2029/30.

Fire Service Breathing Air Packs

Firefighting Breathing air packs are to be replaced every 10 - 15 years according to NFPA 1953.

Concrete Apron Replacement

For the area in front of the bay doors at the Fire Hall. Tender assessment completed in 2021/22 and some minor patching. Staff feel that with the patching that has taken place more extensive work can be deferred to 2025/26. The current apron was trimmed back a few feet already and paved with asphalt from previous deterioration of the concrete apron. Patching has taken place and this project is now planned to be deferred for a few more years.

DRAFT

Circulated: _____

Document No:
Meeting: Protective Services
Dec.15/22
Circulate To: Committee
File: Budget 2022/23

MEMORANDUM

TO: TOWN COUNCIL

FROM: LISA DAGLEY, FINANCE DIRECTOR

DATE: DECEMBER 7, 2022

**RE: 2022/23 FIRE CAPITAL AND OPERATING BUDGET VARIANCE
REPORT – TO SEPTEMBER 30, 2022**

Please find enclosed the budget variance report to **September 30, 2022**. The period ended September 30th represents 50% (6 months) of the fiscal year. Fire Protection expenditures are at 53%.

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Operating Financial Statements Summary	Page 2

Acknowledged only by:

Jamie Doyle
CAO

Encls.

**TOWN GENERAL
CAPITAL PROJECT SPENDING
SEPTEMBER 30, 2022**

<u>Project</u>	<u>Budget</u>	YTD <u>Actual</u>	<u>Balance</u>	% of <u>Budget</u>	<u>Status</u>
Fire Hall Vehicle Exhaust Extraction System	\$60,000	\$0	\$60,000	0.00%	
Fire Freightliner Rescue (02) #4 Replacement	\$694,600	\$637,062	\$57,538	91.72%	
Fire Utility (99) #7 Replacement	\$141,500	\$0	\$141,500	0.00%	Ordered awaiting delivery

TOWN OF LUNENBURG						
For the Period April 01,2022 To September 30,2022						
Account	AcctName	Fiscal YTD	Annual Budget	Variance	% Used	
FIRE PROTECTION						
ADMINISTRATION						
01-2-24-1100	FIRE PREVENTION & ADVERTISING	711.76	1,700.00	988.24	41.87	
01-2-24-1200	HONORARIUMS/MEETING PAY	2,271.75	4,900.00	2,628.25	46.36	
01-2-24-1300	LIABILITY INSURANCE	9,189.33	8,500.00	(689.33)	108.11	Paid for year
01-2-24-1510	ASSOCIATION DUES - CHIEF & DEPARTMENT	0.00	800.00	800.00	0.00	
01-2-24-1520	CONVENTIONS - CHIEF	0.00	1,800.00	1,800.00	0.00	
01-2-24-1620	EMPLOYMENT BENEFITS	2,301.74	5,500.00	3,198.26	41.85	
01-2-24-1650	MEDICAL PLAN	839.81	1,200.00	360.19	69.98	Slightly higher than budgeted
01-2-24-1700	OFFICE SUPPLIES	1,211.70	2,000.00	788.30	60.59	Photocopier required 4 toner cartridges, replacement cellphone for superintendent
Totals For:	ADMINISTRATION	16,526.09	26,400.00	9,873.91	62.60	
FIRE FIGHTING FORCE						
01-2-24-1400	WORKERS COMP. - SUPER. & SUBSTITUTES	197.49	1,700.00	1,502.51	11.62	
01-2-24-1420	WORKERS COMP. - FIREFIGHTERS	3,505.63	8,900.00	5,394.37	39.39	
01-2-24-2010	SALARY - SUPERINTENDENT & SUBS	29,962.11	59,800.00	29,837.89	50.10	
01-2-24-2015	CAR ALLOWANCE - SUPERINTENDENT	369.28	600.00	230.72	61.55	
01-2-24-2020	FIRE DEPARTMENT STORM STAND-BY	0.00	2,200.00	2,200.00	0.00	
01-2-24-2030	HONORARIUMS - FIREFIGHTERS	52,661.71	52,700.00	38.29	99.93	Paid for year
Totals For:	FIRE FIGHTING FORCE	86,696.22	125,900.00	39,203.78	68.86	
WATER SUPPLY AND HYDRANTS						
01-2-24-5100	FIRE PROTECTION RATES	165,407.50	331,000.00	165,592.50	49.97	
Totals For:	WATER SUPPLY AND HYDRANTS	165,407.50	331,000.00	165,592.50	49.97	

Account	AcctName	Fiscal YTD	Annual Budget	Variance	% Used	
TRAINING						
01-2-24-6020	TRAINING	6,743.12	20,000.00	13,256.88	33.72	
Totals For:	TRAINING	6,743.12	20,000.00	13,256.88	33.72	
FIRE STATIONS & BUILDINGS						
01-2-24-3010	TELEPHONE LINE RENTAL - ALARM	784.11	1,900.00	1,115.89	41.27	
01-2-24-7010	ANSWERING SERVICE	5,101.21	10,100.00	4,998.79	50.51	
01-2-24-7020	TELEPHONE	3,462.29	6,700.00	3,237.71	51.68	
01-2-24-7025	DATA INFORMATION SYSTEMS	969.19	4,900.00	3,930.81	19.78	
01-2-24-7030	FUEL	3,817.09	14,500.00	10,682.91	26.32	
01-2-24-7040	INSURANCE - BUILDING	7,265.89	7,500.00	234.11	96.88	Paid for year
01-2-24-7050	ELECTRICITY	7,286.56	15,000.00	7,713.44	48.58	
01-2-24-7060	WATER	1,358.40	2,500.00	1,141.60	54.34	
01-2-24-7065	SEWER	11,228.58	9,900.00	(1,328.58)	113.42	Paid for year
01-2-24-7070	JANITOR'S SUPPLIES	0.00	2,500.00	2,500.00	0.00	
01-2-24-7080	REPAIRS TO BUILDING	9,706.21	15,000.00	5,293.79	64.71	As required
Totals For:	FIRE STATIONS & BUILDINGS	50,979.53	90,500.00	39,520.47	56.33	
FIRE FIGHTING EQUIPMENT						
01-2-24-7090	INTEREST ON CAPITAL LOAN	3,310.45	11,900.00	8,589.55	27.82	
01-2-24-8010	VEHICLE/EQUIP. MAINT. CONTRACT	5,966.10	13,600.00	7,633.90	43.87	
01-2-24-8020	GAS AND SUPPLIES	5,438.98	6,700.00	1,261.02	81.18	Higher fuel prices
01-2-24-8031	REPAIRS 2015 LADDER ('94 sold Jun/16)	622.26	5,000.00	4,377.74	12.45	
01-2-24-8032	REPAIRS Engine #2-2021 Saber	518.05	4,000.00	3,481.95	12.95	
01-2-24-8033	REPAIRS #3 '10 PUMPER	3,772.11	5,000.00	1,227.89	75.44	
01-2-24-8034	REPAIRS #4 '02 HEAVY RESCUE	1,172.79	1,500.00	327.21	78.19	
01-2-24-8036	REPAIRS #6 '02 TANKER	0.00	4,000.00	4,000.00	0.00	
01-2-24-8037	REPAIRS #7 '99 UTILITY	1,062.47	2,000.00	937.53	53.12	
01-2-24-8038	REPAIRS #8 BOAT & TRAILER	1,737.22	3,000.00	1,262.78	57.91	
01-2-24-8040	INSURANCE ON TRUCKS/EQUIPMENT	17,575.88	17,000.00	(575.88)	103.39	Paid for year
01-2-24-8050	HOSE, CLOTHING, EQUIPMENT	9,417.53	16,700.00	7,282.47	56.39	

Account	AcctName	Fiscal YTD	Annual Budget	Variance	% Used	
01-2-24-8051	PPE-Turn Out Gear	0.00	12,000.00	12,000.00	0.00	
01-2-24-8060	GENERAL EQUIPMENT REPAIR	775.30	7,000.00	6,224.70	11.08	
01-2-24-8080	REPAIRS RECHARGING EQUIPMENT	2,961.43	5,000.00	2,038.57	59.23	
01-2-24-8090	RADIO AND PAGING REPAIRS	497.60	2,000.00	1,502.40	24.88	
01-2-24-9040	MEDICAL EXPENSES	819.65	1,500.00	680.35	54.64	
01-2-24-9045	FIREFIGHTER RECOGNITION DINNER	0.00	2,500.00	2,500.00	0.00	
01-2-24-9050	RENTAL - BLUE STORAGE BUILDING	0.00	600.00	600.00	0.00	
Totals For:	FIRE FIGHTING EQUIPMENT	55,647.82	121,000.00	65,352.18	45.99	
Totals For:	FIRE PROTECTION	382,000.28	714,800.00	332,799.72	53.44	