



AGENDA

Protective Services Committee Meeting

Thursday, October 14, 2021 at 4:00 p.m.

Lunenburg Town Hall, 120 Townsend Street and via Zoom

1. Call to Order – Deputy Mayor, Chair
2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People – Chair
3. Agenda
Motion: moved and seconded approval of the agenda.
4. Protective Services Committee July 8, 2021 meeting minutes
Motion: moved and seconded approval of the July 8, 2021 meeting minutes.
5. Business Arising from the Minutes/Unfinished Business
 - a. Replacement Schedule for Fire Trucks – Updates by Fire Chief regarding New Rescue Truck Fabrication and Districts 1 and 2 Fire Commission regarding Truck Cost Sharing
 - b. Fire Hall Concrete Apron Interim Repairs – Fire Chief Update
6. New Business
 - a. Fire Chief's Monthly Information Reports for August and September 2021
 - b. Fire Department Request to Sell Existing Pagers (purchased 2016/17 for \$57,050 cost shared 50/50 with Districts 1 and 2 Fire Commission) and Apply the Proceeds to Purchase Upgraded Replacement Pagers – Fire Chief's Report and draft motion
Motion: moved and seconded to recommend to Town Council approval to sell and apply the proceeds of the sale from the current pagers to the purchase of replacement Fire Department pagers.
 - c. Fire Capital and Operating Budget 2021/22 Variance Report to July 31, 2021 – staff information report
7. Next Meeting Dates - Thursday, January 13, 2022 at 4:00 p.m. at the Fire Hall
8. Adjournment – Chair

PROTECTIVE SERVICES COMMITTEE MEETING MINUTES

THURSDAY, JULY 8, 2021 AT 4:00 P.M.

LUNENBURG AND DISTRICT FIRE HALL

PRESENT: Deputy Mayor Peter Mosher, Chair
Councillor Ed Halverson
Councillor Susan Sanford
David Afford, Fire Districts 1 and 2 Commission Board Member
David Baugil, Fire Districts 1 and 2 Commission Board Member

ALSO PRESENT: Cory Hodder, Assistant Deputy Fire Chief
Bea Renton, CAO
Dave Robb, Deputy Fire Chief
Darren Romkey, Fire Chief

ABSENT: Brian Keizer, Fire Districts 1 and 2 Commission Board Chair
Councillor Melissa Duggan

1. Call to Order

The Deputy Mayor called the meeting to order at 4:01 p.m.

2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People

The Deputy Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq People.

3. Agenda

Motion: moved and seconded to approve the agenda. Motion carried.

4. Protective Services Committee April 8, 2021 meeting minutes

Motion: moved and seconded to approve the April 8, 2021 meeting minutes. Motion carried.

5. Business Arising from the Minutes/Unfinished Business

a. Replacement Schedule for Fire Trucks

The Chair noted that Council will be addressing the proposed award of contract for a replacement Fire Rescue truck at the July 13, 2021 Town Council meeting (**Schedule A**). Commission members advised that they have not yet made a decision regarding funding of same, but will soon. The Chair commented on the mutual benefits of a joint

Capital acquisition partnership for fire protection services to the area and ongoing discussions for same.

6. New Business

a. Fire Chief's Monthly Information Reports for April, May and June 2021

The Fire Chief provided an overview of these monthly reports for the Committee (Schedule "B").

The Committee discussed the Commission annual meeting which was not held this year due to the pandemic. It was noted that there are eight members on the Commission and Brian Keizer is the Chair.

7. Next Meeting Dates

Thursday, October 14 at 4:00 p.m. at the Fire Hall.

8. Adjournment

Motion: moved and seconded to adjourn the meeting. Motion carried.

The meeting was adjourned at 4:13 p.m.

Bea Renton, CAO

TOWN OF LUNENBURG 10 + YEAR CAPITAL BUDGET - FIRE DEPARTMENT

DESCRIPTION	21/22	22/23	23/24	24/25	25/26	26/27	27/28	28/29	29/30	30/31	31/32	32/33	33/34	34/35	35/36
FIRE FLEET															
Aerial Ladder Truck (15) #1														\$2,078,900	
Pierce Pumper/Tanker (2020) #2															replacement year 2040, est. \$1.36M
Pierce Pumper (10) #3									\$1,197,200						
Freightliner Rescue (02) #4 - March 23, 2021 Council pre-approved for order in 21/22 with delivery in 22/23		\$694,600													
GMC Tanker (02) #6 ** moved from 24/25 to 26/27 due to funding						\$638,200									
Ford Utility (99) #7 ***			\$110,300												
Rescue Boat & Trailer (12) #8							\$193,900								
Antique - Dodge Hose (33)															
Antique - LaFrance Pumper (29)															
TOTAL FIRE FLEET	\$0	\$694,600	\$110,300	\$0	\$0	\$638,200	\$193,900	\$0	\$1,197,200	\$0	\$0	\$0	\$0	\$2,078,900	\$0
OTHER FIRE															
Turn Out Gear									\$150,000						
21 Breathing Packs			\$170,200												
Turnout Gear Dryer***	\$9,700														
Auditorium/Clubroom/Office Floor Replacement			\$53,200												
Apparatus Bay Floor Replacement					\$90,100										
Concrete Apron Replacement (area in front of bay doors at Fire Hall)	\$55,000														
Energy Retro Fit/Solar		TBD													
Roof - Reseal & Repainted		\$80,000													
Vehicle Exhaust Extraction System		\$60,000													
TOTAL OTHER FIRE	\$64,700	\$140,000	\$223,400	\$0	\$90,100	\$0	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL FIRE CAPITAL BUDGET	\$64,700	\$834,600	\$333,700	\$0	\$90,100	\$638,200	\$193,900	\$0	\$1,347,200	\$0	\$0	\$0	\$0	\$2,078,900	\$0
<i>**Council motion Oct.13, 2020 funding share to be 50/50 basis on the understanding that District 1&2 had agreed to cost share the aerial ladder truck on a 40District/60Town basis.</i>															
<i>***Fire Dept. Funded</i>															



Lunenburg & District Fire Department

25 Medway Street, P.O. Box 1478

Lunenburg, Nova Scotia

634-8343 Fax -634-4145

Chief Darren Romkey

Cell- 212-0476 dromkey@eastlink.ca

Chief Report for August 2021

Calls

There were 16 calls this month including.

8 calls in the district (2 alarms, 4 MVCs, 1 boat in distress, and 1 missing person)

4 calls in town (3 alarms, 1 MVC)

3 Mutual Aid (1 Western Shore, 1 Mahone Bay and 1 North Queens)

Total of 393 personnel responded to 26 hours total calls.

Averaged 25.5 members per response.

653 total personnel hours were spent responding to calls

1 Medical call in Town where 11 members responded, (4 to the scene and 7 stand by at the hall), for 1 hour, totaling 11 personal hours.

We currently only respond to cardiac arrests.

With the extended response times of the ambulances, I wrote to EHS MFR services with my concerns about the poor ambulance coverage and the toll this could take on the fire fighters.

We are going to meet to discuss my concerns later this month.

Training

We usually cut back on extra training in the summer but continue with general practice.

Monthly general practice consisted of Boat operations, water evolutions, vehicle extrication and wildland fire fighting.

Other training included Rescue Boat, and on line MFR course, and Pump operations.

Total of 35 members attended 10 hours of training for a total of 84.5 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

124 members attended 38 hours of activities for a total of 184.5 personal hours were spent on these misc operational duties this month.

This included various meetings, truck checks, community events such as 2 days with the Bluenose 100 events at the museum where we were asked to display our Home of the Bluenose II themed Engine,

As well I attended a reception on the Bluenose II, and we have begun the task of replacing our #7 Light Utility truck.

Total of 673 personnel hours this month.

HIGHLIGHTS

Aug 6th-myself and another member of the truck committee met with a Chev dealer to start getting prices to replace our #7 Utility with a new ¾ ton. We will also be meeting with Ford and Dodge, as well as Rocky Mountain Phoenix who will be installing the box, lights and logos.

This truck will be funded 100% by the fire department at a cost of \$100 000-\$125 000.

The hope is to have it delivered late spring early summer of 2022.

Aug 7th we were called to assist the North Queens Fire Department for our drone to locate 3 missing adults.

They were found shortly after we left.

Aug 24th and 25th-The organizers of the 100th Anniversary of the Bluenose committee asked if we could display our Engine II in the museum parking lot.

This was well attended with several people seeing our truck and asking about our department and how we operate.

I was also invited to a reception the evening of the 24th on the Bluenose II with committee members, crew, reps from the Snowbirds and sponsors.

Aug 27th-RCMP requested our assistance with our drone to help them and Ground Search and Rescue locate a missing 87 year old male in Lilydale.

He was found safe the next day.

Temporary patch work has been started on our badly deteriorating front apron. It is hoped this project gets completed soon.

The TV series The Sinner has wrapped up production and the tent in the back parking lot has been removed.

With the summer winding down training and other operations will start picking up.

This includes additional special operations training, fire prevention week, pre planning and tours of various locations in the town and district etc,

Darren Romkey



Lunenburg & District Fire Department

25 Medway Street, P.O. Box 1478

Lunenburg, Nova Scotia

634-8343 Fax –634-4145

Chief Darren Romkey

Cell- 212-0476 dromkey@eastlink.ca

Chief Report for September 2021

Calls

There were 14 calls this month including.

7 calls in the district (2 alarms, 2 MVCs, 2 controlled burns, 1 boat in distress,)

5 calls in town (4 alarms, 1 structure)

1 Mutual Aid (Middleton FD required Drone for missing person)

Total of 319 personnel responded to 16.5 hours total calls.

Averaged 24.5 members per response.

392 total personnel hours were spent responding to calls

1 Medical call in Town where 11 members responded, (4 to the scene and 7 stand by at the hall), for 1 hour, totaling 11 personal hours.

We currently only respond to cardiac arrests.

Training

Monthly general practice consisted of Boat operations, water evolutions, vehicle extrication and chimney fires.

Other training included Rescue Boat, MFR, Junior , drone and Pump operations.

Total of 44 members attended 11 hours of training for a total of 103 hours of training.

We also have a number of members taking on line courses that are not included in these numbers.

Misc Operational

110 members attended 34 hours of activities for a total of 199 personal hours were spent on these misc operational duties this month.

This included various meetings, truck checks, community events such as the Annual Fishers Service etc.

Total of 705 personnel hours this month.

HIGHLIGHTS

Sept 12th-Our color party participated in the Annual Fishers Memorial Service

Sept 12th-Our drone was requested by the RCMP and Middleton fire department to assist in looking for a missing female. Unfortunately she was found deceased the following day. During this call, our drone while in operations was hit into a low hanging branch by a gust of wind and landed in the water. It took a couple hours to retrieve it. It was shipped to Texas where it was determined that it would require full replacement. It has been put through insurance and will be replaced, with a \$1000 deductible. To date we are still waiting on the replacement.

Sept 17th-22 members, as well as several honorary members attended a fun day golf tournament and social afterwards at the station.

Sept 18th-Our boat provided water coverage for the Canadian Dory Racing Association fun day

Sept 18th-Members attended the memorial service of Lt Todd Arenburg of the Bridgewater Fire Department who passed away in the spring of 2020.

Sept 21st-The truck committee met with the rep from Safety source, and video with members of Maximetal to go over and finalize the specs for our new 2022 Heavy Rescue. Delivery date is expected to be October 2022.

Sept 24th-Honorary Fire Fighter Greg Chamberlain passed away.

Sept 25th-One of the founding members of our Auxiliary, Ethel Black passed away.

Sept 29th- The Officers had a tour of Nova Wood Products in Snairs Crossing and will be working on a pre plan for that facility.

Darren Romkey



Lunenburg & District Fire Department

25 Medway Street, P.O. Box 1478

Lunenburg, Nova Scotia

Darren Romkey-Fire Chief

902-212-0476

dromkey@eastlink.ca

Sept 29/2021

Protective Services Committee

In 2014/15, the LDFD replaced all of our radios and pagers through the Capital budget. With new digital technology improving communication, our transmitting radios were equipped with the Digital frequency.

At that time, the personal pagers worn by the fire fighters were not able to have the same digital technology, and were programmed with analog.

Although this allows fire fighters to hear the initial page, any communications done after the page is being done via digital. Unfortunately during emergency operations, the fire fighters can't hear any communications, all they get is a rattling noise every time the digital radios are activated.

Fire fighters responding to the hall cannot hear the first in reports of arriving trucks, or other communications that may be important to them.

As well, on the fire ground, we do not have enough radios for all fire fighters, and they could miss out on important updates.

Since purchasing the radios, technology has changed and there is now an option to buy a non-transmittable radio to allow all fire fighters to hear all communications.

A committee was set up to investigate this further.

Several options were explored and it was recommended by the committee to purchase this equipment at a cost of up to approx. \$32 000 for 40.

The fire department is willing to replace the current pagers, if the old pagers are sold, and we, the department, can have the proceeds of the sale of the old pagers to help offset the cost that of the new pagers.

We are looking for a recommendation from the Protective Services Committee to recommend to Town Council to approve the proceeds of the sale of the old pagers go to the fire department to help cover the cost of the new pagers.

I would ask to have this request placed on the October 14th Protective Services agenda and I will be there to answer any questions you may have.

Thank you,

Darren Romkey
Fire Chief

Circulated: _____

Document No:
Meeting: Protective Services -
Oct. 14/21
Circulate To: Protective Services
Committee
File: Budget 2021/22

MEMORANDUM

TO: TOWN COUNCIL

FROM: LISA DAGLEY, FINANCE DIRECTOR

DATE: OCTOBER 4, 2021

**RE: 2021/22 CAPITAL AND OPERATING VARIANCE REPORT –
TO JULY 31, 2021**

Please find enclosed the variance report to **July 31, 2021**. The period ending **July 31** represents 34% (4 months) of the fiscal year. The Fire Protection expenditures are at 27%.

Index to Reports

Capital Budget Status Report	Page 1
Operating Budget Status Report	Page 2

Acknowledged only by:

Bea Renton, CAO

Encls.

Capital Status Report to July 31, 2021

Any comments in BOLD are changes from the previous report

TOWN	Project	Budget	YTD Actual	Under/(Over) Budget	DH
<i>Fire Department</i>	Turnout Gear Dryer <i>Comment:</i> 100% funded by the Fire Department and not ordered at this time.	\$9,700	\$0	\$9,700	GM
<i>Fire Department</i>	Concrete Apron Replacement (Area in front of bay doors at Fire Hall) <i>Comment:</i> Purchase order has been issued for engineering preparation of tender specifications. Draft design expected in mid-September. Following the receipt of the tender specifications, an RFP will be issued.	\$55,000	\$0	\$55,000	GM

TOWN OF LUNENBURG						
Fiscal Period April 01,2021 To July 31,2021						
Account	AcctName	Fiscal YTD	Annual Budget	Variance	% Used	
FIRE PROTECTION						
ADMINISTRATION						
01-2-24-1100	FIRE PREVENTION & ADVERTISING	238.50	1,700.00	1,461.50	14.03	
01-2-24-1200	HONORARIUMS/MEETING PAY	1,567.57	4,700.00	3,132.43	33.35	
01-2-24-1300	LIABILITY INSURANCE	7,639.02	8,400.00	760.98	90.94	Paid for the year.
01-2-24-1350	LEGAL SERVICES	586.17	800.00	213.83	73.27	
01-2-24-1510	ASSOCIATION DUES - CHIEF & DEPARTMENT	230.00	800.00	570.00	28.75	
01-2-24-1520	CONVENTIONS - CHIEF	0.00	0.00	0.00	0.00	
01-2-24-1620	EMPLOYMENT BENEFITS	1,622.96	5,500.00	3,877.04	29.51	
01-2-24-1650	MEDICAL PLAN	399.96	1,100.00	700.04	36.36	
01-2-24-1700	OFFICE SUPPLIES	170.41	2,000.00	1,829.59	8.52	
Totals For:	ADMINISTRATION	12,454.59	25,000.00	12,545.41	49.82	
FIRE FIGHTING FORCE						
01-2-24-1400	WORKERS COMP. - SUPER. & SUBSTITUTES	471.14	1,400.00	928.86	33.65	
01-2-24-1420	WORKERS COMP. - FIREFIGHTERS	1,537.34	6,400.00	4,862.66	24.02	
01-2-24-2010	SALARY - SUPERINTENDENT & SUBS	18,176.63	54,900.00	36,723.37	33.11	
01-2-24-2015	CAR ALLOWANCE - SUPERINTENDENT	207.72	600.00	392.28	34.62	
01-2-24-2020	FIRE DEPARTMENT STORM STAND-BY	214.50	2,100.00	1,885.50	10.21	
01-2-24-2030	HONORARIUMS - FIREFIGHTERS	0.00	50,600.00	50,600.00	0.00	
Totals For:	FIRE FIGHTING FORCE	20,607.33	116,000.00	95,392.67	17.76	
WATER SUPPLY AND HYDRANTS						
01-2-24-5100	FIRE PROTECTION RATES	82,703.75	331,000.00	248,296.25	24.99	One quarter has been billed.
Totals For:	WATER SUPPLY AND HYDRANTS	82,703.75	331,000.00	248,296.25	24.99	
TRAINING						
01-2-24-6020	TRAINING	7,371.92	17,000.00	9,628.08	43.36	
Totals For:	TRAINING	7,371.92	17,000.00	9,628.08	43.36	
FIRE STATIONS & BUILDINGS						
01-2-24-3010	TELEPHONE LINE RENTAL - ALARM	652.79	1,900.00	1,247.21	34.36	
01-2-24-7010	ANSWERING SERVICE	3,306.66	9,100.00	5,793.34	36.34	
01-2-24-7020	TELEPHONE	1,079.63	5,000.00	3,920.37	21.59	
01-2-24-7025	DATA INFORMATION SYSTEMS	0.00	3,900.00	3,900.00	0.00	
01-2-24-7030	FUEL	1,514.49	10,000.00	8,485.51	15.14	
01-2-24-7040	INSURANCE - BUILDING	6,786.01	6,200.00	(586.01)	109.45	Paid for the year.
01-2-24-7050	ELECTRICITY	4,401.32	17,000.00	12,598.68	25.89	
01-2-24-7060	WATER	756.70	2,300.00	1,543.30	32.90	
01-2-24-7065	SEWER	3,303.80	9,900.00	6,596.20	33.37	
01-2-24-7070	JANITOR'S SUPPLIES	02.39	2,500.00	2,417.61	3.00	
01-2-24-7080	REPAIRS TO BUILDING	1,355.91	19,000.00	17,644.09	7.14	
Totals For:	FIRE STATIONS & BUILDINGS	23,239.70	86,800.00	63,560.30	26.77	

TOWN OF LUNENBURG						
Fiscal Period April 01,2021 To July 31,2021						
Account	AcctName	Fiscal YTD	Annual Budget	Variance	% Used	
FIRE FIGHTING EQUIPMENT						
01-2-24-7090	INTEREST ON CAPITAL LOAN	6,244.24	15,600.00	9,355.76	40.03	
01-2-24-8010	VEHICLE/EQUIP. MAINT. CONTRACT	5,976.15	13,600.00	7,623.85	43.94	
01-2-24-8020	GAS AND SUPPLIES	1,978.56	6,700.00	4,721.44	29.53	
01-2-24-8031	REPAIRS 2015 LADDER ('94 sold Jun/16)	141.95	5,000.00	4,858.05	2.84	
01-2-24-8032	REPAIRS #2 '98 PUMPER/TANKER	80.15	4,000.00	3,919.85	2.00	
01-2-24-8033	REPAIRS #3 '10 PUMPER	384.01	5,000.00	4,615.99	7.68	
01-2-24-8034	REPAIRS #4 '02 HEAVY RESCUE	0.00	1,500.00	1,500.00	0.00	
01-2-24-8036	REPAIRS #6 '02 TANKER	1,491.16	4,000.00	2,508.84	37.28	
01-2-24-8037	REPAIRS #7 '99 UTILITY	1,578.89	2,000.00	421.11	78.94	
01-2-24-8038	REPAIRS #8 BOAT & TRAILER	0.00	3,000.00	3,000.00	0.00	
01-2-24-8040	INSURANCE ON TRUCKS/EQUIPMENT	15,423.00	14,500.00	(923.00)	106.37	Paid for the year.
01-2-24-8050	HOSE, CLOTHING, EQUIPMENT	6,993.00	16,700.00	9,707.00	41.87	
01-2-24-8051	PPE-Turn Out Gear	0.00	12,000.00	12,000.00	0.00	
01-2-24-8060	GENERAL EQUIPMENT REPAIR	375.01	7,000.00	6,624.99	5.36	
01-2-24-8080	REPAIRS RECHARGING EQUIPMENT	1,355.98	5,000.00	3,644.02	27.12	
01-2-24-8090	RADIO AND PAGING REPAIRS	365.00	2,000.00	1,635.00	18.25	
01-2-24-9040	MEDICAL EXPENSES	75.00	1,500.00	1,425.00	5.00	
01-2-24-9045	FIREFIGHTER RECOGNITION DINNER	0.00	2,500.00	2,500.00	0.00	
01-2-24-9050	RENTAL - BLUE STORAGE BUILDING	0.00	600.00	600.00	0.00	
Totals For:	FIRE FIGHTING EQUIPMENT	42,462.10	122,200.00	79,737.90	34.75	
FIRE PROTECTION		100,039.39	690,000.00	509,160.61	27.05	