

**#64. TOWN OF LUNENBURG PROCEDURAL POLICY**  
**ROAD NAMING PROCEDURES**

**1.0 Purpose**

This policy is established in order to avoid difficulty and delay for emergency response vehicles, enable businesses and service providers to carry out their businesses efficiently and to enable visitors to find their way around Lunenburg more easily.

**2.0 Procedures**

**2.1 Subdivision Process**

Once a tentative plan of subdivision application has been submitted, the development officer shall ask Council to determine the road name(s) from the list of former mayors for whom a street has not yet been named:

<b>MAYOR'S NAME</b>	<b>YEARS SERVED</b>	<b>STREET NAMED AFTER THEM YES OR NO</b>
Wolff, Augustus John	1888-1890, 1895-1898 and 1910	Yes
Oxner, S. Watson	1891-1894	Yes
Rudolf, Daniel J.	1899-1901	Yes
Morash, Allan R.	1902-1909	Yes
Kinley, John James	1911-1913	Yes
Hall, J. Frank	1914-1915	Yes
Duff, William	1916-1921	Yes (Private Road)
Schwartz, Arthur W.	1922-1929 and 1934-1945	Yes
Knock, Wallace E.	1930-1933	No
Hebb, Lawrence Lemont	1946-1947	Yes
Adams, Douglas F.	1948-1951	No
Zwicker, Fenwick Homer	1952-1955	No
Whynacht, Roy M.	1956-1957	No
Wood, Rayfield G. A.	1958-1970	No
Zwicker, Sherman F.	1971-1978	No
Mawhinney D. Laurence	1979-Present	No

Any final plan of subdivision application shall bear the road names approved by Council.

The Development Officer shall notify the Civic Addressing Co-ordinator within one week of a Notice of Approval of a subdivision bearing a new street name being received and the Civic Addressing Co-ordinator shall notify any affected residents, 911 Registry, the Lunenburg Fire Department, the local detachment of the RCMP and the Land Information Centre of the road name(s) assigned.

## 2.2 Criteria for Choosing and Changing Road Names

Any private or public road name may be assigned or changed by Council upon receipt of a request from residents or a recommendation from staff. The name shall meet the following criteria:

- (a) there shall be no duplication between the proposed road name and the road names on the Road Name List for the Town of Lunenburg and the Provincial road index for Lunenburg County; and
- (b) the extension of an existing road shall have the same name as the existing road; and
- (c) a request for a change of name from residents shall contain the signatures of seventy-five (75) percent of the residents living on the road who are eligible voters within the Town and are in agreement with the proposed name; and
- (d) in the event that a new proposed subdivision road is being created, the developer may submit the proposed road name.

## 2.3 Private Streets

Private lanes or driveways that give access to three (3) or more buildings shall be assigned a name by the Civic Addressing Co-ordinator in accordance with 2.2 above.

## 2.4 Recording and Notification

Upon approval of a public or private road name change, confirmation or assignment of a new road name, the Civic Addressing Co-ordinator shall notify any affected residents, 911 Registry, the Lunenburg and District Fire Department, the Lunenburg detachment of the RCMP, the garbage contractor, the NS Department of Transportation, the Planning Department and Finance Department, Town of Lunenburg and the Land Information Centre of the road name(s) changed, confirmed or assigned, in the form attached as Schedule "A". Residents who are notified of a road name change shall also be notified of their responsibility to advise their security companies of the change.

## 2.5 Town of Lunenburg public and private street names are confirmed in Schedule "B" attached.

**SCHEDULE "A"**

**Road Name Notification Form**

Notice to: Affected residents  
911 Registry  
Lunenburg Fire Chief  
Traffic Authority @ Lunenburg Detachment RCMP  
Emergency Health Services (ambulance dispatch)  
Land Information Centre  
Planning Department, Town of Lunenburg  
Finance Department, Town of Lunenburg  
Garbage Contractor, Town of Lunenburg

From: Civic Addressing Co-ordinator, Town of Lunenburg

Date:

The following names have either been added, changed or deleted from the road name list in the Town of Lunenburg. Where changes have occurred, the new name will be considered the official name for the road in question. All old names will be considered an alias to the new name.

Please update your road list to reflect these changes/

<b>Action to be Taken (Add, Change, Repeal)</b>	<b>Old Name</b>	<b>Official (New) Name</b>	<b>Comments</b>

**SCHEDULE "B"**

**Confirmation of Town of Lunenburg Public and Private Street Names**

**Public Streets**

Archibald Street	Knickle Road
Bayview Drive	Lawrence Street
Blockhouse Hill Road	Lincoln Street
Bluenose Drive	Linden Avenue
Broad Street	Lorne Street
Brook Street	Lower Street
Centennial Avenue	Maple Avenue
Churchill Street	Mason's Beach Road
Cornwallis Street	McDonald Street
Cove Road	McKenzie Street
Creighton Street	Medway Street
Dufferin Street	Montague Street
Duke Street	Montgomery Street
Falkland Street	Morash Lane
Fox Street	Oxner Drive
Green Street	Pelham Street
Hall Street	Prince Street
Harbour View Drive	Rum Row
High Street	Sandy Hollow Road
Hill Street	Sawpit Road
James Road	Schwartz Street
Kempt Street	ShipYard Hill Road
King Street	Station Lane
Kinley Drive	Tupper Street
Kissing Bridge Road	Wolff Avenue
	York Street
	Young Street

**Private Streets**

Buenavista Court	Hirtle Road
Burma Road	Knickle Road Extension
Duff Street	Unity Lane