

## **TOWN OF LUNENBURG PROCEDURAL POLICY #90 - COMPOSTABLE MATERIAL USE AND WASTE REDUCTION INITIATIVES**

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### **PURPOSE**

1. The Town of Lunenburg ("Town") is committed to reducing the use of non-recyclable containers and other materials for meetings, special events and other municipal activities. This Policy establishes the process by which this will be achieved.

### **PROCEDURE**

2. It shall be the Town's practice whenever possible to avoid the use of non-recyclable, non-compostable containers and related items, e.g., styrofoam cups, plastic cutlery and plates, etc. at Town meetings, special events and other activities when food and/or beverages are served.

3. Town staff and/or suppliers shall source and endeavour to order in advance adequate supplies of compostable, unbleached cups, plates, bowls, straws, stir sticks, napkins, etc. as required for use at such activities. If feasible, real glassware, crockery, metal cutlery and other related reusable objects are preferred and will be used which can be washed by Town cleaning contractors for use again.

4. Town Council shall provide sufficient funds in every budget for staff to purchase the necessary compostable and/or reusable materials.

5. When compostable cups, plates, etc. are used, Town staff shall endeavour to provide compostainers for the used materials to be properly composted. Waste management information instructions encouraging proper composting and recycling practices shall be available at these locations.

6. Condiments such as tea bags, sugar, milk, cream, mustard, ketchup, and jam in single serve non-recyclable packets are discouraged and alternatives should be sought by staff and/or suppliers.

7. Town drinking water is the preferred beverage at any Town meetings, etc. and will be provided in reusable pitchers whenever possible to avoid the use of single serve plastic bottles.

8. The Town reserves the right to discontinue business with suppliers who are not responsive to requests to conform to this policy.

Clerk's Annotation for Official Policy Book

Date of Notice to Council Members of Intent to Consider  
(7 days minimum): **September 25, 2018**

Date of Passage of Current Policy: **October 9, 2018**

I certify that this Policy was adopted by Council as indicated above.

\_\_\_\_\_  
Municipal Clerk

\_\_\_\_\_  
Date