

#19. TOWN OF LUNENBURG POLICY

COMPOSITION AND DUTIES OF PLANNING ADVISORY COMMITTEE

Whereas Sections 200, 202 and 203 of the Municipal Government Act provide for the establishment of a Planning Advisory Committee to advise Council regarding planning matters.

Be it therefore resolved that:

1. The Planning Advisory Committee (PAC) shall consist of at least two members from the public and may include other members of Council and the public as determined by Council.
2. Members of Council shall be appointed to the PAC for a one year term. Other members shall be appointed for a two year term. Remuneration shall be as determined by Council in the Town's budget from time to time.
3. A Chair shall be selected by Council.
4. PAC shall advise Council on all matters referred to it by Council including the preparation, amendment, review and administration of the Municipal Planning Strategy, Land Use By-law and Subdivision By-law and all other planning matters.
5. PAC may request Council to refer any matter which has come to PAC's attention for PAC study and recommendation.
6. PAC meetings shall be held at the request of the Chair or Council. PAC shall meet as often as required to complete business at hand.
7. PAC may request assistance from staff in order to advise Council.
8. All PAC meetings shall be open to the public unless PAC, by majority vote, moves a meeting in camera to discuss matters permitted pursuant to Municipal Government Act section 203 and amendments thereto from time to time.
9. Notice of meetings shall be posted in the Town Hall, in an area that has public exposure prior to the date of the meeting, plus such additional means of communication as reasonable, e.g., Town website.
10. Minutes of public PAC meetings shall be made available to the public.