



## AGENDA

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### Planning Advisory Committee Meeting

Wednesday, May 26, 2021 at 6:00 p.m.

Via Zoom Webinar only

(Agenda is subject to change due to additions and/or amendments)

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1. Call to Order – Councillor Sanford, Chair
2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People – Chair
3. Agenda – motion to approve

**Motion:** moved and seconded to approve the agenda.

4. Planning Advisory Committee May 19, 2021 meeting minutes – *will be ready for the next meeting*
5. Business Arising from the Minutes/Unfinished Business
6. Public Information Meeting (see Process Outline after Agenda pages)
  - a. New draft planning documents (Municipal Planning Strategy, Land Use By-law, Subdivision By-law with specifications. – Upland Planning and Design

**Motion:** moved and seconded to close the Public Information Meeting portion of the Planning Advisory Committee meeting.

7. New Business
  - a. New draft planning documents (Municipal Planning Strategy, Land Use By-law, Subdivision By-law with specifications. – Upland Planning and Design

**Motion:** moved and seconded that the Planning Advisory Committee host an additional Public Information Meeting on Wednesday, June 2 at 6 pm.

8. Next Meeting Dates
  - Additional Public Information Meeting Wednesday, June 2 - draft Municipal Planning Strategy, Land Use By-law and Subdivision By-law with specifications.

9. Adjournment – Chair and draft motion

Motion: moved and seconded to adjourn the meeting.

## **Public Information Meeting Process Outline**

### **1. Opening of the Public Information Meeting**

*A public information meeting provides members of the public with an opportunity to learn about a proposal and make their views known to the Planning Advisory Committee. A public information meeting is required under the Town of Lunenburg's Public Participation Program.*

*In terms of process, after the public information meeting is held, PAC may make a recommendation to Council or defer decision to a later date if, for example, more information is requested. Please note that time for questions from the gallery is during the Public Information Meeting. Once the meeting is closed, discussion is to be between the Committee members only. The public will have another opportunity for input should Council forward the proposal to a public hearing. After the public hearing, Council will make the final decision.*

### **2. Review of General Rules of Conduct**

*There are a few general rules of conduct that are to be observed so that everyone who wishes to speak can do so in an open and respectful environment. The general rules of conduct for speakers are:*

- Please state your name and civic address clearly so that it may be recorded in the minutes.*
- We ask that you be respectful of others opinions*
- Speakers will be limited to one presentation unless called upon by the Chair for further comment. Speakers are limited so that all may have an opportunity to participate.*
- PAC members may question each speaker.*
- Comments and questions by the public are to be directed to the Chair.*

### **3. Public Information Meeting**

- (a) New draft planning documents (Municipal Planning Strategy, Land Use By-law, Subdivision By-law with specifications. – Upland Planning and Design
  - (i) Presentation by Upland Planning and Design
  - (ii) Written submissions
  - (iii) Public input (oral submissions)

### **4. Closing of the Public Information Meeting**

**Motion: moved and seconded to close the Public Information Meeting portion of the Planning Advisory Committee meeting.**