

DIRECTOR OF COMMUNITY DEVELOPMENT – POSITION POSTING

Town of Lunenburg, Nova Scotia

Located on Nova Scotia's beautiful South Shore, the Town of Lunenburg is a diverse and vibrant community of +2300 year-round residents with numerous seasonal residents. Lunenburg is a coastal town offering a multitude of cultural and recreational opportunities, which supports a quality lifestyle and is within a short driving distance to Halifax and Stanfield International Airport.

Lunenburg maintains a diverse balance of initiatives that focus on community, environment and development providing quality municipal services to the community, is a priority. Lunenburg Town Council and Staff are committed to ensuring residents, business owners and visitors fully enjoy the best of Lunenburg, a UNESCO World Heritage Town.

In promoting economic growth Lunenburg Town Council is ensuring the community is diverse and competitive with the necessary resources to respond to a local economy that is global in focus. A vital aspect to enhancing a community's quality of life results from generating additional business opportunities, creating a diverse and sustainable economic base, providing increased employment opportunities and the support of appropriate growth strategies. Lunenburg Town Council and Staff are focused on facilitating the advancement of over two hundred well established local businesses. The town is ready to meet existing and new community development opportunities. Lunenburg has a fully developed Comprehensive Community Plan that guides its planning and development priorities.

As the **Director of Community Development**, you will be an integral member of the senior management team. Reporting to the Chief Administrative Officer, you will be responsible for leading the Town's Community Development department as it collaborates with other Town departments to achieve the Town's Comprehensive Community Plan.

You are committed to achieving results through strategic leadership and management, with proven skills in decision making, budgeting, project management and organizational planning.

The Director of Community Development is primarily responsible for the overall management and administration of the Town of Lunenburg's:

- Comprehensive Community Plan
- Municipal Planning Strategy and Land Use By-law
- Subdivision By-law
- Heritage Conservation District Plan and By-law
- Building inspection services
- Economic development services
- Recreation/cultural programming services

The Town is in the process of reviewing its organizational structure. The final structure may include minor changes to the management responsibilities noted above.

You have exceptional communication skill both verbally and written with the interpersonal skills to lead, motivate and influence employees, Council, and stakeholders to achieve strategic goals. You are a proven and effective team builder and leader committed to providing excellence in customer service and services to our residents, businesses, and community.

You Possess

Degree in Planning, Community Design and a member of the Canadian Institute of Planners (MCIP).

Or

An equivalent combination of Education and Experience in planning and community development.

Accreditation or demonstrated experience in Project Management, Economic Development, Heritage Conservation, Public Engagement, GIS, Recreation/cultural programming an asset.

Experience in Municipal Government or a related setting.

We Offer

A competitive salary commensurate with experience. The Town of Lunenburg offers a comprehensive benefits package including a defined contribution Pension Plan.

Closing Date: June 17, 2022 - 4:00PM AST

Please send your cover letter and resume in confidence to:

Email: hr@townoflunenburg.ca

With DIRECTOR OF COMMUNITY DEVELOPMENT in the subject line

We thank all candidates for your interest, only those selected for an interview will be contacted.

All candidates must be legally eligible to work in Canada.

This competition may also be used to hire an Assistant Director and Planner for the Town of Lunenburg.

The town of Lunenburg is committed to the fundamental principles of Equal Employment Opportunity and in accordance with Nova Scotia Human Rights Act and Accessibility Act.