

COUNCIL MEETING MINUTES

TOWN OF LUNENBURG

Tuesday, December 13, 2022 at 6 p.m.

Council Chamber, 120 Townsend St. and Zoom Webinar/YouTube Live



Present	Deputy Mayor Peter Mosher, Councillors Melissa Duggan, Stephen Ernst, Susan Sanford, and Ed Halverson
Absent	Mayor Matt Risser and Councillor Jenni Birtles
Also present	Lisa Dagley, Director of Finance Jamie Doyle, Chief Administrative Officer Tyson Joyce, Town Engineer Arthur MacDonald, Director of Community Development Lisa Kendall, Municipal Engineer/ Project Manager Trevor Hume, Planning Technician/ Development Officer Hilary Grant, Senior Planner/ Heritage Officer Kayla Byrne, Municipal Clerk
Call to Order	The Deputy Mayor called the meeting to order at 6 p.m.
Land acknowledgment	The Deputy Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.
Approval of Agenda	Moved and seconded that Council approve the agenda for the December 13, 2022 meeting as presented. Motion carried unanimously
Approval of Minutes	Moved and seconded that Council approve the minutes of the November 22, 2022 meeting as presented. Motion carried unanimously
	Moved and seconded that Council approve the minutes of the November 28, 2022 special Council meeting as presented. Motion carried unanimously
Public Hearings, Presentations and Questions	None.
Correspondence	None.
Land Divestiture Policy	Moved and seconded that Council approve the Land Divestiture Policy as presented in Attachment A of agenda item 7.1. Motion carried unanimously
Street Services Extension Policy	Moved and seconded that Council approve the Street Services Extension Policy as presented in Attachment F of agenda item 7.2. Motion carried unanimously

2023/24 Capital Budget	Moved and seconded that Council approve the 2023/24 Capital Budget for the Town General Fund and Water Utility as presented in agenda item 8.1, totalling \$2,340,000 for the Town General Fund and \$1,595,000 for the Water Utility.	Motion carried unanimously
Anti-Racism Special Committee Recommendations	Moved and seconded that Council approve the recommendation of the Anti-Racism Special Committee to rename Blockhouse Hill Park to Sylvia Park.	Motion carried unanimously
	Moved and seconded that Council approve the recommendation of the Anti-Racism Special Committee to rename 250 th Anniversary Park to Labrador Park.	Motion carried unanimously
Recess	The Deputy Mayor called a recess from 6:26 p.m. until 6:37 p.m.	
Anti-Racism Special Committee Recommendations	Moved and seconded that Council approve the renaming of Cornwallis Street; and direct the CAO to conduct a public engagement process to help determine the new street name, and that the results from the public engagement process be presented at the first regularly scheduled Council meeting in March for Council's consideration.	Motion carried unanimously
Project Lunenburg Steering Team Minutes	Council received, for information, the Project Lunenburg Steering Team October 26, 2022 meeting minutes.	
Town Hall Exterior Restoration Update	The Town Engineer summarized the Town Hall exterior restoration update report, which included a building condition assessment and several options for discussion and consideration. It was noted this report is for information only and no direction or decision of Council was required.	
	Councillors discussed and inquired about the town's borrowing limit and other funding sources for buildings and maintenance.	
Building Permit Reporting	Council received a building permit report, which highlighted building permit activity for the period of July 1 to November 30, 2022.	
Honorarium Change for Deputy Mayor and Councillors	Moved and seconded that Council approve a \$1,000 reduction from the Deputy Mayor annual honorarium for a revised amount of \$24,324 per annum and that this \$1,000 be used to increase the annual honorariums for each councillor, excluding the Mayor, by \$200, for a revised amount of \$15,910 per annum for each councillor; and that this change takes effect starting December 19, 2022.	
	FOR Deputy Mayor Mosher	AGAINST Councillors Duggan, Ernst, Sanford, and Halverson Motion defeated

Moved and seconded that Council direct staff to update the Council and Committee Member Honorarium Policy to reflect any approved changes to Council's annual honorariums.

Motion carried unanimously

Quarterly Report Update

The CAO confirmed that a new Comprehensive Community Plan (CCP) quarterly review process will be presented to Council at its first regular meeting in January.

Council appointments to committees and organizations

Moved and seconded that Council give notice to amend the Town of Lunenburg's Committees of Council Policy to remove organizations from its Committee Structure, ceasing all Council representation on each respective organization.

Motion defeated unanimously

Moved and seconded that Council direct staff to present a report at a future Council meeting to reappoint members as required to committees as currently outlined in the Committees of Council Policy's Committee Structure; and to advertise committee member vacancies as required.

Motion carried unanimously

This item is expected to return to the first Council meeting in January.

Chief Administrative Officer By-law

Moved that Council give notice of the Chief Administrative Officer By-law as presented and advertise for a public hearing prior to holding second reading of the by-law.

Adjournment

There being no further business, the December 13, 2022 Council meeting adjourned at 7:10 p.m.

Minutes were read and approved.