



AGENDA

Town of Lunenburg Council Meeting

Tuesday, February 8, 2022 at 6:00 p.m.

Via Zoom Webinar

1. Call to Order – Mayor Risser
2. Acknowledgement of Mi'kma'ki the Ancestral and Unceded Territory of the Mi'kmaq People – Mayor Risser
3. Agenda

Motion: moved and seconded approval of the agenda.

4. January 25, 2022 Council Meeting Minutes

Motion: moved and seconded approval of the January 25, 2022 Council meeting minutes.

5. Public Hearings, Presentations and Questions
6. Correspondence, Petitions and Proclamations Consideration
 - a. Wear Red Canada on February 13 – proclamation request

Motion: moved and seconded that Council hereby approves the adoption of the Wear Red Canada Proclamation on February 13, 2022:

Whereas:

1. Heart disease is on the rise and is the leading cause of death for women worldwide;
2. Heart attack symptoms are not recognized in over 50% of women;
3. Causes of heart disease can be different for women than men;
4. Women can be at greater risk for heart disease than men; and
5. There is a lot we can all do to help reduce the risk, as heart disease is largely preventable.

Therefore:

I, Mayor Matt Risser, call on all Lunenburgers to start the conversation about heart disease with the women in your life, and declare February 13th, 2022, "Wear Red Canada Day" in the Town of Lunenburg, Nova Scotia.

7. Business Arising from the Minutes/Unfinished Business

8. Committee Meeting Minutes, Recommendations, Reports and Notices of Motion

- a. Joint Occupational Health and Safety Committee January 13, 2022 – for information
- b. Project Lunenburg Steering Team January 19, 2022 – for information

9. New Business

- a. Fire Department purchase of 2023 1-Ton Ford Truck

Motion: moved and seconded to purchase a 2023 1-Ton Ford Truck at an approximate cost of \$135,500 plus tax from Rocky Mountain Phoenix in Bridgewater. The Fire Department is funding 100% of the cost of this vehicle.

- b. Electric Utility - Led Street Light Conversion Study – staff report and recommendation

Motion: moved and seconded to approve the increase to the 2021/22 Electric Utility LED Street Lighting Assessment to \$29,600 to be 100% funding from the utility's depreciation reserve.

- c. Council Chamber AV Upgrades – staff report and recommendations

Motion: moved and seconded that Council direct staff to immediately proceed with Council Chamber upgrades to audio-visual equipment with the proposed Ivan's AV quotation including options, as well as furniture purchases for replacement staff desks, for a total of \$22,600.00 to be funded from the 2021/22 operational fund.

- d. Anti-Racism Regional Approach – staff report and recommendation

Motion: moved and seconded that the Town of Lunenburg advise the mayors of the Town of Bridgewater, the District of Lunenburg, and the Town of Mahone Bay as well as the Warden of the District of Chester that the Town of Lunenburg supports in principle the proposal for a regional anti-racism and anti-discrimination committee and that the Town of Lunenburg will include consideration of financial support for the implementation of the proposed committee in our 2022/23 Budget deliberations.

- e. REMO Budget – staff report and recommendation

Motion: moved and seconded that the Municipal Council approve a total 2022/23 REMO budget in the amount of \$146,300 of which the Town of Lunenburg's portion is \$7,503.76.

10. Meet in camera

Motion: moved and seconded to meet in camera to consider the following matters pursuant to section 22 (2), Municipal Government Act:

- Potential sale or lease of municipal property
- License agreement renewal

11. Resumption of Council meeting in public session - motion to consider any in camera meeting notices of motion and/or recommendations pursuant to section 22 (3), Municipal Government Act

12. Adjournment – Mayor Risser

Agenda items awaiting staff reports, etc. for further consideration

Agenda Item	Assigned to	Council Meeting Assigned	Status	Anticipated Return Date
Watershed boundary extension and land management plan with external resources	Public Works	October 13, 2020	Town Engineer will prepare a report for draft Budget 2021/22 consideration	TBD

Please note – The agenda is subject to change.

TOWN OF LUNENBURG COUNCIL MEETING MINUTES

TUESDAY, JANUARY 25, 2022 AT 6:00 P.M.

VIA ZOOM WEBINAR

PRESENT: Mayor Matt Risser
Deputy Mayor Peter Mosher
Councillor Jenni Birtles
Councillor Melissa Duggan
Councillor Stephen Ernst
Councillor Susan Sanford

ALSO PRESENT: Ann Covey, Recording Secretary
Kelly Cunningham, Recreation Director
Lisa Dagley, Finance Director
Dennis MacPherson, Town Engineer
Kevin Malloy, Interim Chief Administrative Officer
Heather McCallum, Assistant Municipal Clerk

ABSENT: Councillor Ed Halverson

1. Call to Order

The Mayor called the meeting to order at 6:00 p.m.

2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People

The Mayor recognized Lunenburg's location on the unceded territory of the Mi'kmaq people.

3. Agenda

Motion: moved and seconded approval of the agenda with an addition under (9) New Business, (c) Scott Clements, 107.9 Lunenburg Radio FM. **Motion carried.**

4. January 11, 2022 Council Meeting Minutes

Motion: moved and seconded approval of the January 11, 2022 Council meeting minutes. **Motion carried.**

5. Public Hearings, Presentations and Questions

a. Scott Clements, 107.9 Lunenburg Radio FM

Mr. Clements reviewed his proposal and request for a letter of support (**Schedule "A"**).

6. Correspondence, Petitions and Proclamations Consideration

- a. Board of Trustees Common Lands Appointment – for information
- b. #1792 Project 230th Anniversary

Council discussed the request to annually proclaim January 15 the “Day of Black Loyalist Exodus” (Schedule “B”).

Motion: moved and seconded that the following annual proclamation be made:

WHEREAS January 15, 2022 is the 230th anniversary of 15 ships departing the harbour of Halifax in 1792, and that the conditions and causes that led to the exodus of 1,196 self-liberated Black Loyalists were conditions of abject institutionalized racism and that this departure took place at the height of the transatlantic chattel slave trade, one of the cruelest chapters in the history of humanity;

WHEREAS the Town of Lunenburg recognizes that people of African descent have been a part of Canadian society since the early 1600s and that their enslavement occurred on this land for centuries and that the Black Loyalists’ departure is linked to the failure of institutional, political, and societal will to fulfill the promises that were made to the communities that left for Sierra Leone;

WHEREAS the Town of Lunenburg is committed to promote histories such as the 15 Ships to Sierra Leone that often have been left in a vacuum of erasure. The resources provided for well-known monumentation have historically been funded at the expense of those erasures;

WHEREAS the Town of Lunenburg continues to recognize the ongoing significance of the UN Decade of African Descent and the importance of recognizing the history of Black Loyalists in Nova Scotia, and how all communities in Nova Scotia continue to be affected by the historic rift of the Black community; and

WHEREAS the Town of Lunenburg recognizes that secure housing and land was promised to these early settlers and very few received what was owed. No one received the promised 100 acres of land for each head of household despite petitions (by Thomas Peters). For many Black Loyalists, shared Mi’kmaq knowledge was key to survival in the first winters.

THEREFORE be it resolved that I, Mayor Matt Risser, declare January 15, 2022 the “Day of Black Loyalist Exodus: 15 Ships to Sierra Leone” in the Town of Lunenburg.
Motion carried.

7. Business Arising from the Minutes/Unfinished Business

- a. Five-Ton Salt Truck for Public Works Update

The FD reviewed the report (Schedule “C”).

In response to a question, the CAO said staff have reviewed processes and made adjustments to prevent lapses of tender price guarantees going forward.

Motion: moved and seconded to rescind the approval of tender award to Nova Truck Centres of Truro NS for a 2023 Freightliner 1085D for a total price of \$193,600 + HST = \$222,640 (\$202,000 including net HST) as approved by Council on December 14, 2021. Motion carried.

8. Committee Meeting Minutes, Recommendations, Reports and Notices of Motion

- a. Joint Occupational Health and Safety Committee November 10, 2021 - for information
- b. Project Lunenburg Steering Team December 1 and 8, 2021 – for information

9. New Business

- a. Pan-African Flag Raising Request for February 2022

Council discussed the February 2, 2022 Pan-African flag raising request (**Schedule “D”**).

Motion: moved and seconded that the Pan-African flag be raised in the Town of Lunenburg in recognition of African Heritage Month February 2022. Motion carried.

- b. Committee Volunteer Applications: Heritage Advisory Committee and Planning Advisory Committee

Motion: moved and seconded that Faune Creaser be appointed as a citizen representative on the Heritage Advisory committee. Motion carried.

Motion: moved and seconded that Kayla Byrne be appointed as a citizen representative on the Planning Advisory committee. Motion carried.

- c. Scott Clements, 107.9 Lunenburg Radio FM

Council discussed Mr. Clements’ request for a letter of support (**Schedule “A”**).

Motion: moved and seconded to provide a letter to support the application for a new radio station to be licensed in Lunenburg. The letter is to be given to the Canadian Radio, Television and Telecommunications Commission as part of the public process and licensing proceedings. Motion carried.

10. Meet in camera

Motion: moved and seconded to meet in camera to consider the following matters pursuant to section 22 (2), Municipal Government Act:

- Potential property acquisition
- Electric Utility contract negotiations
- Application for tax relief
- Shared service agreement

Motion carried.

Council recessed and met in camera at 6:19 p.m.

11. Resumption of Council meeting in public session

The public portion of the Council meeting resumed at 7:09 p.m. The following Council in camera meeting recommendations were considered by Council.

Motion: moved and seconded to increase the budget for the Pre-Construction Phase of the Tannery Road Sidewalk Project from \$55,000 to \$115,000. Funding to be from Deed Transfer Taxes. Motion carried.

Motion: moved and seconded to direct staff to forward a request to the NSUARB for the approval of the new 4kV Tannery Road Feeder, a capital project of over \$250,000. Motion carried.

Motion: moved and seconded that Council authorize the Mayor and CAO/Clerk to sign the parking enforcement Agreement with the Town of Bridgewater. Motion carried.

12. Adjournment – Mayor Risser

The meeting was adjourned at 7:10 p.m. by the Mayor.

Ann Covey, Recording Secretary
for Kevin Malloy, Interim CAO



CANADIAN WOMEN'S
HEART HEALTH CENTRE

NATIONAL
ALLIANCE



HER HEART MATTERS
WEAR RED CANADA • FEB 13

January 26 2022

Mayor Matt Risser
119 Cumberland St.
Lunenburg NS
B0J2C0

Dear Mr. Mayor Matt Risser

Heart disease is the number one killer of women worldwide and the leading cause of premature death in women in Canada. Globally, cardiovascular diseases affect 1 out of 3 women, yet women everywhere are under-studied, under-diagnosed, under-treated, and under-aware when it comes to their cardiovascular health. Worse, considering that 80% of a woman's risk factors are within her control, heart disease is largely preventable.

Wear Red Canada day is celebrated annually across Canada on February 13th to raise awareness about women's cardiovascular health. Organized events held across the country serve as a reminder for everyone, especially women, to be mindful, curious and proactive in the management of their heart health and wellness.

Powered by the Canadian Women's Heart Health Centre (CWHHC), the [Canadian Women's Heart Health Alliance](#) (CWHHA) is comprised of over 100 women's heart health professionals, patients and scientists from across Canada. Our mission is to share evidence-based strategies that will transform clinical practice and enhance collaborative action concerning women's heart health in Canada. Many of the Alliance's members live and work here in your constituency of Lunenburg Nova Scotia.

Each year, the CWHHA develops a national Wear Red Canada awareness campaign with the ultimate goal of improving the heart health of women in Canada of all ages. We invite you to learn more about Wear Red Canada Day at WearRedCanada.ca.

I write to you today, as our elected Mayor and an advocate for improving health outcomes for women in Lunenburg, to request your assistance in proclaiming **February 13 as *Wear Red Canada day* in Lunenburg** .

We would also request a 2-3 minute pre-recorded video message to all of Canada on behalf of the city of Lunenburg which will be shown during our national one-day program featuring educational talks and events from coast to coast. We will provide you with all the needed briefing documents and remain at your disposal to answer any questions.



CANADIAN WOMEN'S
HEART HEALTH CENTRE

NATIONAL
ALLIANCE



HER HEART MATTERS

WEAR RED CANADA • FEB 13

We want to see improved awareness of the greatest health risk to women in our communities, and, most importantly, fewer women dying prematurely from heart disease—and we believe we can achieve this with your help.

Thank you for your time, for reading, and for your consideration. Do not hesitate to contact me if I can provide further information or suggested proclamation language for your review.

Yours sincerely,

Nicole Nickerson
Co Chair Health Systems and Policies CWHHA
Board of Directors Heart and Stroke NS
Wear Red Canada campaign team member

JOINT OCCUPATIONAL HEALTH AND SAFETY COMMITTEE
(JOHSC) MEETING MINUTES

THURSDAY, JANUARY 13, 2022 AT 11:00 A.M.

VIA ZOOM MEETING

PRESENT: Tim Bryan, Safety Consultant, Co-Chair
Katie MacMillan, Corporate Services Department
Gary Mossman, Fire Department
Taylor Rombaut, Public Works Department

ALSO PRESENT: Kelly Cunningham, Recreation Director
Kevin Malloy, Interim CAO
Heather McCallum, Assistant Municipal Clerk

ABSENT: Bobby Cleveland, Recreation Department, Co-Chair
Joe DeCoste, Public Works Department

1. Call to Order

The Safety Consultant/Co-Chair, Mr. Bryan, called the meeting to order at 11:09 a.m.

The Recreation Director noted that Mr. Cleveland is off today. Mr. DeCoste is at a worksite and was unable to attend.

2. Acknowledgement of Mi'kma'ki the ancestral and unceded territory of the Mi'kmaq People

Committee members recognized that the Town of Lunenburg is located on the ancestral and unceded territory of the Mi'kmaq People.

3. Agenda Approval

The meeting agenda was approved by consensus.

4. November 10, 2021 Joint Occupational Health and Safety Committee meeting minutes

The November 10, 2021 meeting minutes were approved by consensus, with the following correction: under Item 6.d – “Mr. Bryan is a former instructor and current contractor with Construction Safety Nova Scotia...”.

5. Unfinished Business

- a. Follow up on cave-in incident on November 10, 2021

Mr. Bryan reported on the status of the near-miss investigation on the excavation area partial cave-in. An investigation was conducted. There were a number of factors: water draining into the trench, the area not accommodating a trench box, and the angle of the sloping. A toolbox talk has been held on the situation with all of Public Works. A trenching course is being discussed. There are no procedural changes required, just better adherence. **ACTION: Mr. Bryan will provide the final report when completed.**

6. New Business

a. AED Batteries

Recreation requested new batteries for AEDs in their facilities. Mr. Bryan explained that they are searching multiple avenues for all Town facilities' AEDs but that batteries are simply not available right now due to manufacturer supply chain issues. In response to a question about legal liability, Mr. Bryan confirmed that the Town needs to show we've done our due diligence in trying to get batteries for the AEDs in our facilities. **ACTION: Mr. Bryan will keep us updated on sourcing.**

b. Pump Station

The back wall of the raw water pump station is degrading. Water was being trenched away from the area while awaiting repairs, but the last storm blocked the trench. **ACTION: Mr. Bryan will meet with the Water Treatment Plant team on Monday, January 17th to look at the area.**

c. COVID-19 Update – Departments' overview by JOHSC reps

Workplace rapid test program: This program was running for two weeks, then the Province paused the program with the current Omicron wave. We have done the same and prioritized testing for staff who have indoor public contact and having tests available for staff who may be exposed or become ill at work. Staff have all been informed.

PPE: KN95 masks have been procured and distributed to all the staff.

Public Works: The Town Engineer revisited the need for all staff to physically distance 6' and wear masks, as they often have to work close together.

In response to a question, Mr. Bryan confirmed that wastewater treatment [and all other] staff should assume there is COVID-19 present and focus on consistent use of PPE. The CAO noted that he would prefer as the fourth WRO is onboarded next week that staffing should stick to a consistent two people in each plant for at least the next few weeks. **ACTION: Mr. Rombaut will discuss with the Town Engineer; Mr. Bryan will assist in the conversation on Monday.**

d. Department bi-monthly safety inspections – review from each Department

Town Hall: Emergency lights on the main floor and fourth floor are not working. The Fire Superintendent advised that the Town's electrical contractor should do the repair. It was noted that Recreation staff do those kinds of repairs themselves. **ACTION: Mr. Bryan will consult with the Fire Superintendent, Public Works and Recreation to draft a written**

procedure to apply to all departments. ACTION: Ms. MacMillan will coordinate with the electrical contractor for the repair at Town Hall.

e. Incident Reports / Near Misses

- 1 x Recreation – Arena COVID-19 Exposure – The Recreation Director reported on changes in the involvement of Nova Scotia Health on public exposures. Where an exposure happens that could have public exposure, the Town posts an announcement; if it takes place during a controlled rental where all participants are known, they are contacted directly. The internal procedures are all working correctly. ACTION: The Recreation Director will submit an incident report on the latest exposure(s).
- 1 x Corporate Services – There was a staff person at Town Hall who had COVID-19 over the holidays. Mr. Bryan advised that since a person's medical history is private information, the incident report should be a record of what was done for self-isolation, contacts, etc. ACTION: Ms. MacMillan will follow up with an incident report.
- 1 x Public Works – There was a minor slip and fall at the Water Treatment Plant due to filter condensation; no action needed.

f. Safety and Wellness Training schedule

- Training completed

Fall arrest course took place, and SCBA training was completed by the Water Treatment Plant staff.

- Training to be scheduled

ACTION: First aid course to be scheduled for many staff, as well as a confined space course for the Fire Department and Public Works. An annual review of WHIMIS is also coming due in February.

g. Working alone – discussion – Tim Bryan

There is a draft working alone procedure that Mr. Bryan worked on with the Town Engineer. Cellphones for Public Works staff were procured and distributed on Monday. ACTION: Mr. Bryan will send the draft procedure to department heads and JOHSC members for feedback; at the next meeting the Committee can either recommend or modify.

h. Other Business – round table

Toolbox talks: Public Works do toolbox talks every two weeks. Recreation staff are rarely on duty on the same days; they currently do twice a year, and otherwise have conversations on specific safety matters. Mr. Bryan recommends that Recreation try to increase to quarterly, even over the phone.

Accessibility audits: The Recreation Director reported that they have received the Accessibility Audit report on the Arena; awaiting the Community Centre report. She has reviewed the recommendations with the auditor and staff. **ACTION: The Recreation Director will forward a copy to Mr. Bryan and the CAO, as accessibility can be a safety issue.**

7. Next Committee meeting dates – Thursday, March 3, 2022 at 11:00 a.m.

8. Adjournment

The meeting was adjourned at 11:52 a.m.

Heather McCallum, Asst. Municipal Clerk

MEETING NOTES

PROJECT LUNENBURG STEERING TEAM

Wednesday, January 19, 2022 at 3:30 p.m.

Via Zoom Meeting

PRESENT:

Voting members of the Steering Team:

Councillor Susan Sanford, Chair
Councillor Stephen Ernst
Councillor Peter Mosher
Peter Goforth
Bill Rice
Gerry Rolfsen

Non-voting, ex-officio members:

Terry Drisdelle, Senior Planner, Develop Nova Scotia
Mayor Matt Risser
Norma Schiefer, Development Officer, Municipality of the District of Lunenburg

ALSO PRESENT: Devin Casario, Economic Development & Funding Manager
Chrystal Fuller, Principal, Brighter Community Planning and Consulting
Trevor Hume, Planning Technician
Arthur MacDonald, Heritage Manager
Heather McCallum, Assistant Municipal Clerk
Kevin Malloy, Interim CAO

1. Call to Order

The Chair called the meeting to order at 3:31 p.m.

2. Agenda

Motion: moved and seconded to approve the agenda. **Motion carried.**

3. Review of notes from previous meetings (Nil)

4. Unfinished Business (Nil)

5. New Business

a) Review of Progress Report

This is the first Steering Team meeting for the new Heritage consultant team. The Chair led a round of introductions of the committee membership.

Ms. Fuller presented a recap of the project deliverables, phases of the work, and the timeline for the next seven months (**Schedule "A"**). Among the items reviewed were:

- An Issue Tracker being collated from their document reviews – more to come on this in February. Ms. Fuller asked the committee to let them know that if there is anything they want to make sure the consultants turn their minds to that may not be captured in the CCP or the RFP to add to this list.
- A Risk Registry, which included the Provincial Heritage Officer's sick leave which may go into March. A few key informant interviews with organizations like Develop Nova Scotia will be needed. Widespread public consultation is found in the CCP background documents.
- Status for Phase 1 (6 weeks) was reviewed.

Ms. Fuller explained that where they find frictions (i.e., a Heritage aspect may conflict with a Planning provision), they will provide options for how it can be solved. The ST confirmed that their preference would be that Heritage align to the Planning documents.

In response to a question from Ms. Fuller about oversight, the ST confirmed that guidance on substance does not come from the ST or the HAC, it's from the public as manifested in the Comprehensive Community Plan plus their own expertise.

6. Correspondence (Nil)

7. In camera portion (Nil)

8. Resumption of the meeting in public session (Nil)

9. Next Meeting Dates

- a. Steering Team Meeting – February 16, 2022 at 3:00 p.m. via Zoom

10. Adjournment

There being no further business, the Chair adjourned the meeting at 4:21.

Heather McCallum
Assistant Municipal Clerk

Heritage Conservation Plan and Bylaw

CCPT Meeting #1
January 19, 2022

The Team



Chrystal Fuller

BCPC

Planner and Project Manager



Dr. Christophe Rivet

EVOQ STRATEGIES

World Heritage management
expertise



Mark Elsworth

EVOQ STRATEGIES

Heritage Planner



Dima Cook

EVOQ STRATEGIES

Heritage structure and District
Conservation expertise

The Deliverables

1

HCD Study

Inventory,
pressures, threats
and opportunities



2

GIS Inventory

Key data, relevant
data



3

Plans & Bylaws

Simple, effective,
relevant



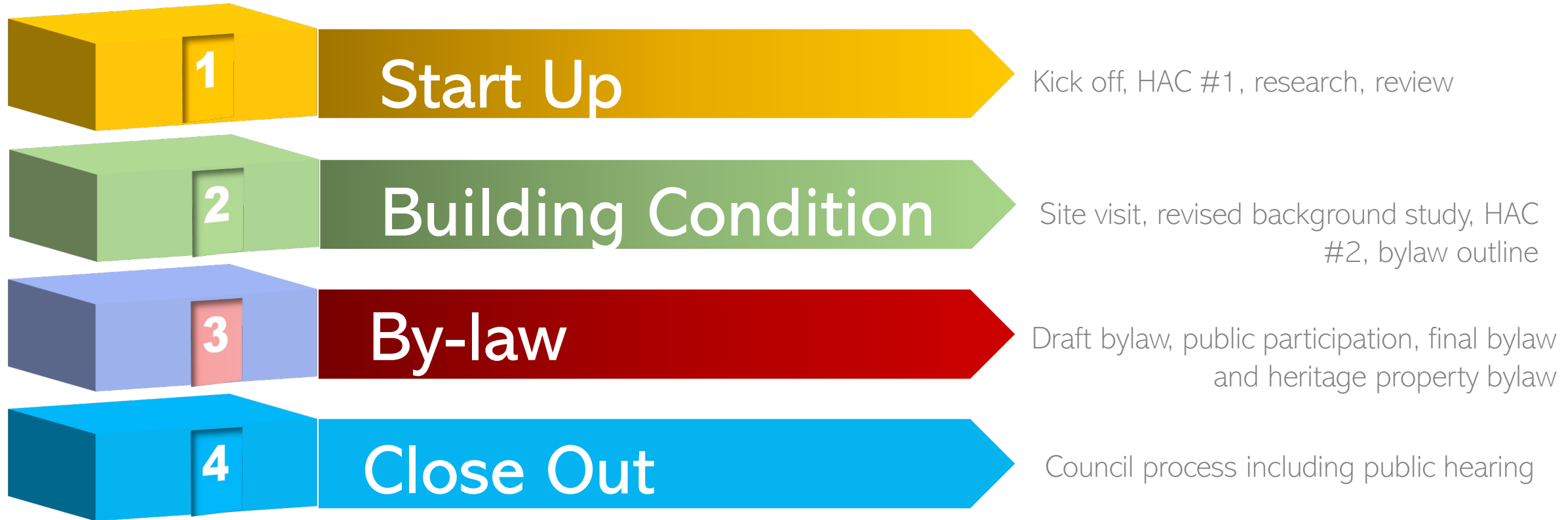
4

Support

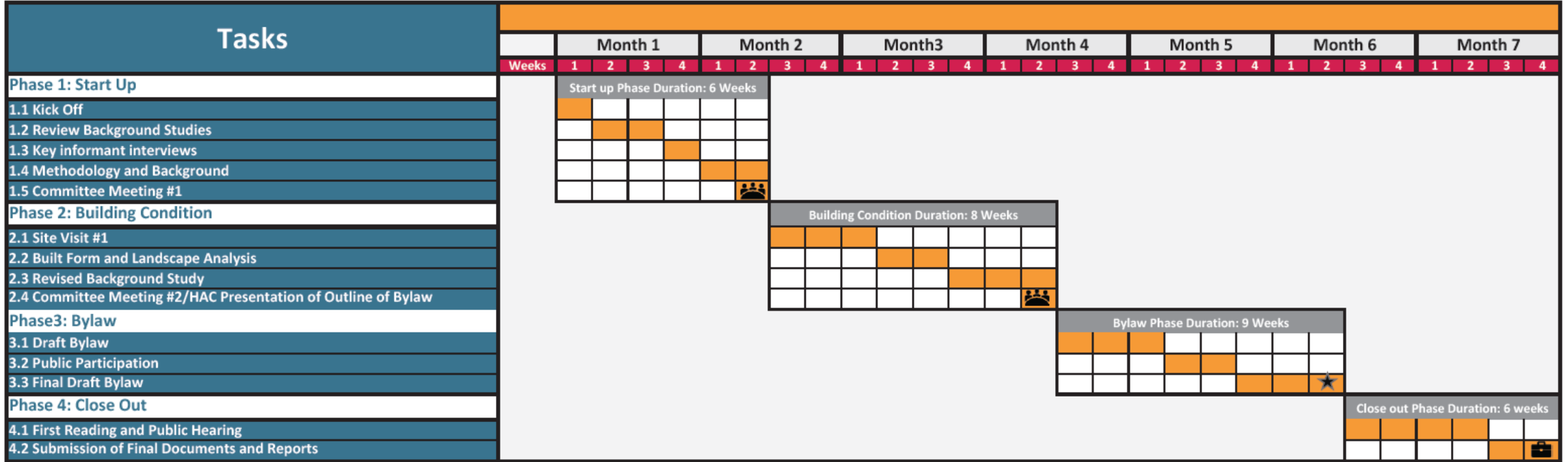
Illustrations,
precedents,
guidelines







The Phases

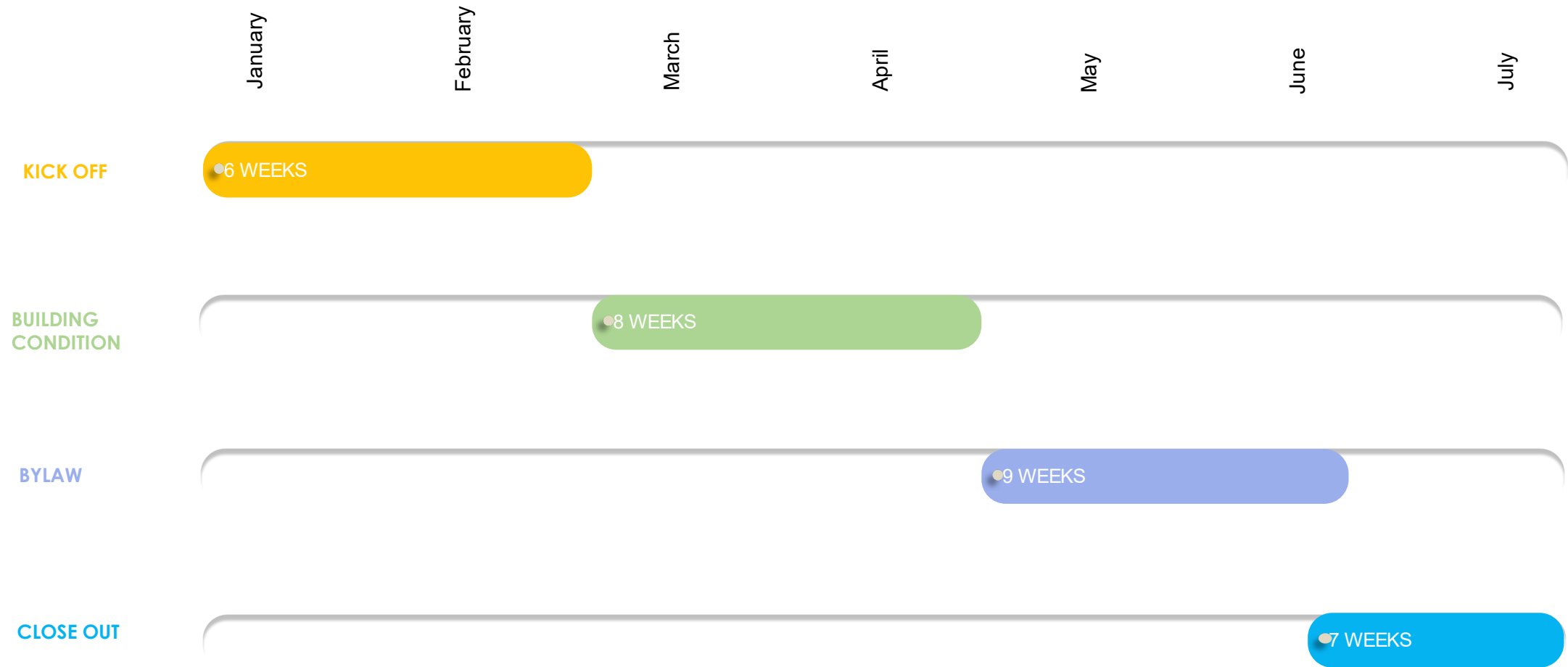


The Steps

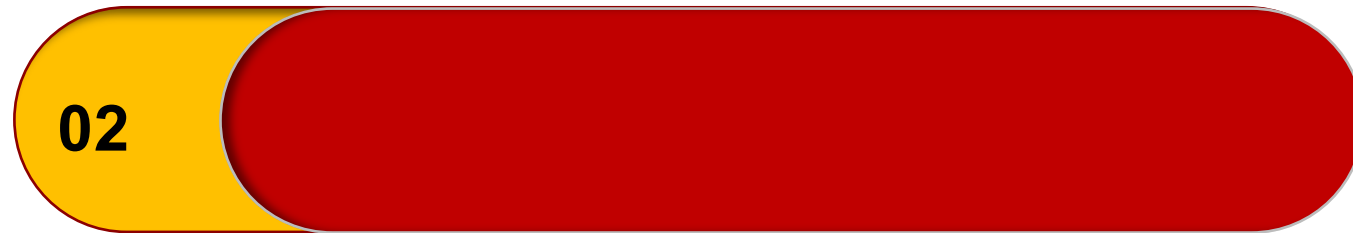
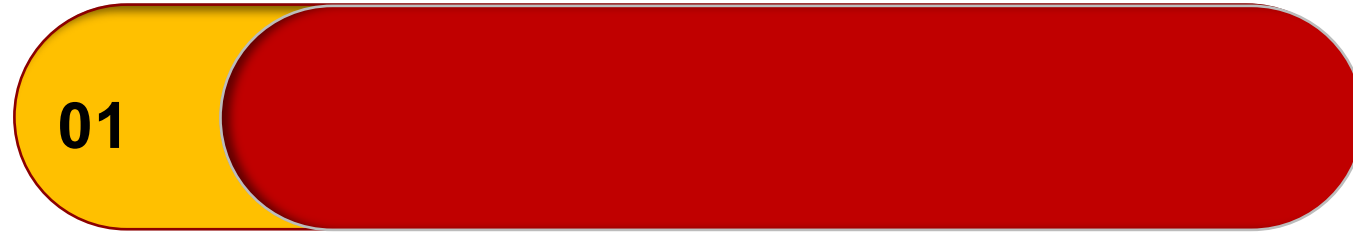


	Deliverable
	In Progress
	Approval from Client Required
	Meeting with Working Group

The Timeline



Project Management Approach



Issue Tracker

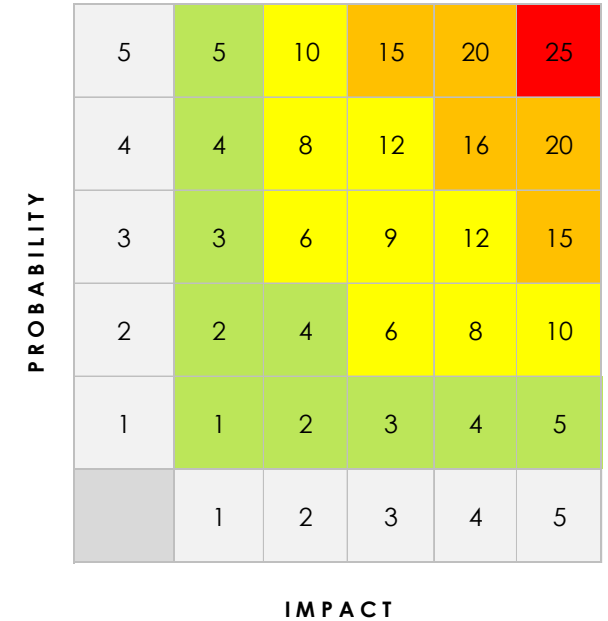
TYPE OF COMMUNICATION	ISSUES	DATE	METHOD OF COMMUNICATION	CATEGORY	Team Comments	TEAM CONTACT	ASSIGNED TO	ACTION REQUIRED	OUTCOME	OTHER INFORMATION
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At this time, we have 46 issues on our tracker. This includes items from the Mayor, CCP alignments, and issues from background review. More issues will be identified over the course of the project.

Does the committee have any issues that need to be considered when drafting the background study, HCD, municipal heritage bylaw and the supporting documents?

Risk Registry

RISK DESCRIPTION	IMPACT DESCRIPTION	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	MITIGATION NOTES	OWNER
Give a brief summary of the risk	What will happen if the risk is not mitigated or eliminated?	Rate 1 (Low) to 5 (High)	Rate 1 (Low) to 5 (High)	(IMPACT X PROBABILITY) Address the highest first	What can be done to lower or eliminate the impact of probability?	Who's responsible?
Provincial Heritage Officer at the province is out on sick leave. There appears to be no one backfilling position. Delays in approvals of background study may occur.	Delay in project.	3	4	12	Discussions with province to find additional internal resources to provide timely approvals and feedback. TOL support as well.	BCP
Public concern or opposition with level of public engagement of the Heritage Plan Review	Project Delay; major changes from the objectives and actions listed in the CCP; difficult on Council approving the documents.	4	1	4	CCPST monitor community sentiment and opposition; Key informant interviews will assist in monitoring	CCPST



Risk Registry

RISK DESCRIPTION	IMPACT DESCRIPTION	IMPACT LEVEL	PROBABILITY LEVEL	PRIORITY LEVEL	MITIGATION NOTES	OWNER
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Public concern or opposition with level of public engagement of the Heritage Plan Reivew	Project Delay; major changes from the objectives and actions listed in the CCP; difficulting on Council approving the documents.	4	1	4	CCPST monitor community sentiment and opposition; Key informant interviews will assist in monitoring	CCPST
		PROJECT LUNENBURG				

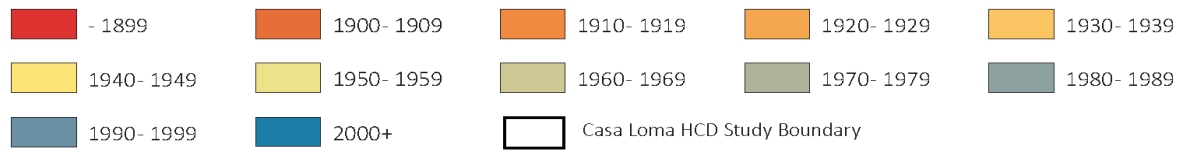
Next Steps in Phase 1

Lunenburg - Heritage Conservation District Plan & Bylaw Review

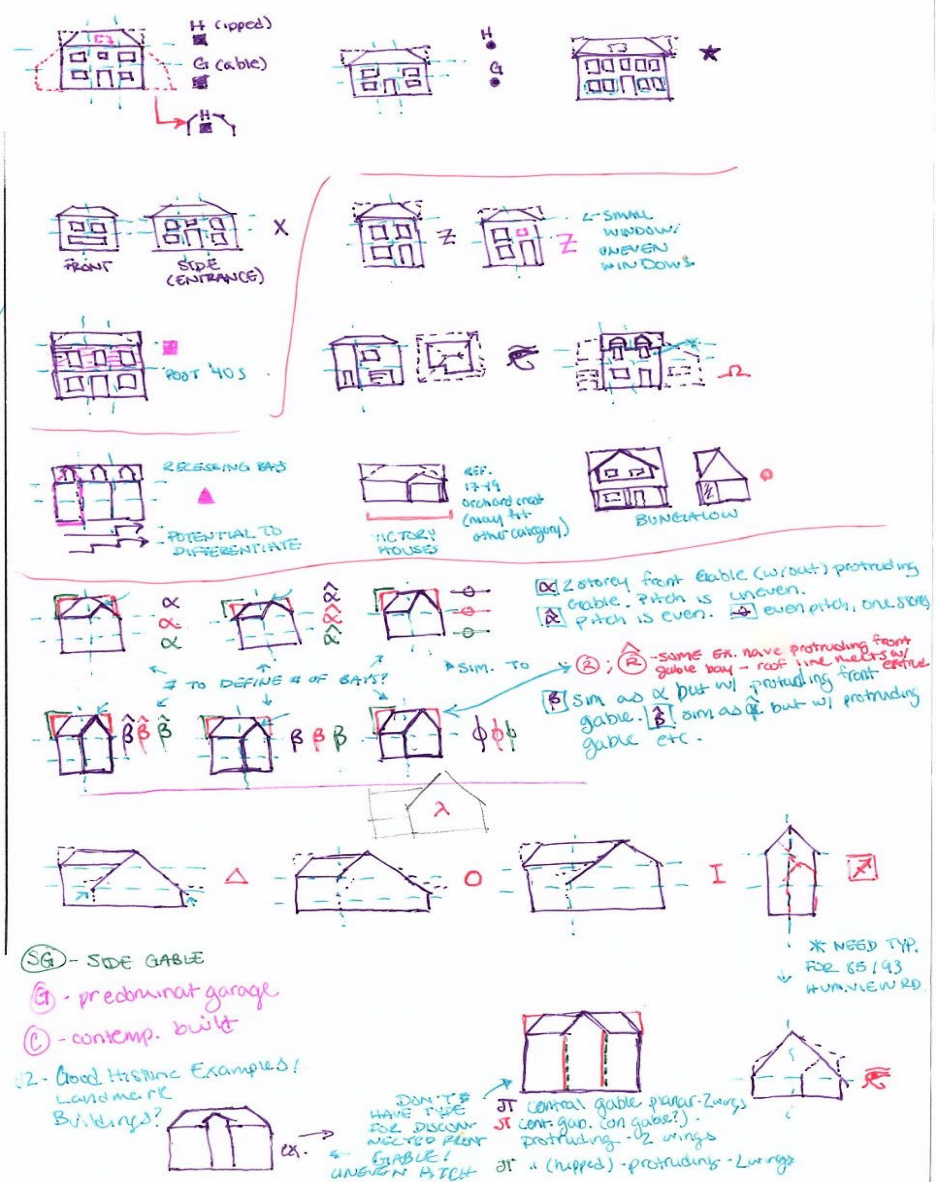
			PROJECTS				DELIVERABLE(S)
AT RISK	STATUS	DEADLINE	TASK	DESCRIPTION	ASSIGNED TO	DELIVERABLE	
<input type="checkbox"/>	Complete	01-05-2022	1.1 Kick-Off	Meeting with Art and identifying timelines	Chrystal	revised project schedule	
<input type="checkbox"/>	In Progress	01-21-2022	1.2 Review Background Studies	Review background information	Mark/Katie	Understanding of existing situation. Summary document for sharing with team and ultimate inclusion in final report	
<input type="checkbox"/>	Not started	01-28-2022	1.3 Key Informant Interviews	Seek input from key stakeholders	Chrystal	Up to 7 people	
<input type="checkbox"/>	Not started	02-11-2022	1.4 Methodology and Background	develop methodology for next steps	Mark/Christophe	methodology	
<input type="checkbox"/>	Not started	02-16-2022	1.5 Committee Meeting # 1	First Committee meeting	Chrystal	Presentation of methodology and summary of background; PPT	

Key informant interviews: Development Nova Scotia; Lunenburg Heritage Society

Mapping and Analysis



Establishing Typologies





Lunenburg & District Fire Department

25 Medway Street, P.O. Box 1478

Lunenburg, Nova Scotia

Chief Darren Romkey

Cell- 212-0476 dromkey@eastlink.ca

To Mayor Risser and Lunenburg Town Council

Our 1999 Ford Utility 7 is due for replacement.

This truck was originally purchased by the District as a quick attack unit, equipped with a water tank, pump and equipment for a basic fire attack.

After 4 years it was determined that this truck was not a good fit for this type of operations.

The department bought this truck in 2005 and had it refurbished as a light utility vehicle.

This truck is currently our primary vehicle for all medical calls. It is also in our GOG to respond third out to all motor vehicle collisions, as well as a variety of other uses including day to day errands.

The department truck committee has been working with Rocky Mountain Phoenix in Bridgewater designing a replacement vehicle for this aged truck.

After several meetings a new 2023 1 Ton Ford with an aluminum box has been created. This truck comes in at an estimated cost of \$135 500 +tax.

Even though the department is going to purchase this truck 100%, we would like it to be purchased through the town to take advantage of the tax savings.

We are asking for approval from council to follow this route and enable town staff to issue a Purchase Order when required.

Thank You,

Darren Romkey

Fire Chief,

Lunenburg and District Fire Department

Document No:

Meeting: Council – February 8, 2021

Circulate To:

File: Electric

MEMORANDUM

TO: TOWN COUNCIL

FROM: LISA DAGLEY, FINANCE DIRECTOR

DATE: JANUARY 25, 2022

RE: ELECTRIC UTILITY - LED STREET LIGHT CONVERSION STUDY

1. FACTS

The Energy-Efficient Appliances Act and Regulations outline that Conventional lighting that is not LED and fails to comply with American National Standard Practice for Roadway Lighting must be replaced by Municipal units on or before December 31, 2022.

2. ISSUES AND OPTIONS ANALYSIS

A Request for proposals for an LED Street light study closed on January 14, 2022, with Strum Engineering Associates Ltd. having the highest evaluation score of the 6 responses. Approximately 1/3 of the 646 streetlights already met the requirements and the remainder of the lights need to be replaced before the deadline of December 31, 2022. The intent of this project is to provide a comprehensive review and assessment of the existing street lighting system in the Town. The report is to reflect current conditions and costs for addressing conversion to an LED fixture-based system. The results of this study are to be sufficient for use in a detailed conversion planning strategy. The study will have a public consultation component before the final report is prepared.

3. FINANCIAL IMPACT

The 2020/21 budgeted amount for this project is \$15,000 and the submission by Strum Engineering Associates Limited totals \$29,545, plus HST (the electric utility recovers 100% of HST). The budget needs to be increased to proceed with the study component of this project. The Electric Utility's Depreciation Reserve is sufficient to fund this budget increase of \$14,600.

4. **STRATEGIC PLAN RELEVANCE**

This project supports Strategic Direction Urban Design 8.1-Streetscapes: Maintain the heritage identity of Lunenburg while meeting the provincial streetlight standards.

5. **RECOMMENDATION AND DRAFT MOTION**

It is recommended that Council approve:

Motion: moved and seconded to approve the increase to the 2021/22 Electric Utility LED Street Lighting Assessment to \$29,600 to be 100% funding from the utility's depreciation reserve.

Acknowledged only by:

Kevin Malloy
Interim CAO

MEMORANDUM

TO: TOWN COUNCIL

FROM: HEATHER MCCALLUM, ASSISTANT MUNICIPAL CLERK

DATE: FEBRUARY 2, 2022

RE: COUNCIL CHAMBER AUDIO-VISUAL UPGRADES

1. FACTS

The current audio-visual equipment in the Council Chamber was purchased when Council Meetings were held in person only with no livestreaming requirement.

With the COVID-19 pandemic, meetings are held either on Zoom Webinar only, or as hybrid in-person and Zoom with livestreaming. The live videos have proven to be quite popular with the public either live or watching afterwards, allowing a greater number of people to exercise their democratic right under the Municipal Government Act to participate in Council Meetings. Livestreaming should continue.

Additional small pieces of equipment have been purchased to make the hybrid meetings possible, but technical challenges are ongoing, especially around sound. Staff were asked to source a more comprehensive solution that will solve the problems and make operation easier.

Two companies have provided proposals and estimates: Ivan's AV and AVI-SPL.

2. ISSUES AND OPTIONS ANALYSIS

Summaries of the equipment proposals are outlined in this section.

Ivan's AV

<https://ivansav.com/>

Ivan's AV is based in Moncton, NB with a second office in Dartmouth. It is a Maritime company in business for 30 years. The company was recommended by all of the other municipal units in Lunenburg County. They have provided a range of solutions to our neighbouring municipalities, such as both an interim Council solution in their old building and custom outfitting their new building for the District of Lunenburg, secondary

conference room installations for the Town of Bridgewater, and a small conference system for the Town of Mahone Bay's Council. We also reached out to the Municipal Joint Services Board, who also recommended Ivan's AV.

Ivan's AV proposes a wired Bosch "discussion system", which essentially provides a (powered) microphone to each participant with a built-in mini-speaker. The system has feedback reduction and is controlled via web interface. The system is expandable so more microphones can be added. Their solution re-uses some of the equipment we have, such as our existing speakers to be focused on the public gallery.

There is a wireless microphone combo set in the quote (lapel or handheld) which would be useful for guest presenters who need to move around the room and for Q&A from the public gallery.

For video, there is a re-cabling recommendation to improve the video signal and allow the monitors to be spaced on opposite sides of the room successfully. Ivan's AV have also included an option to replace the two consumer Smart TVs with two 65" commercial video monitors which would help the intermittent connectivity that is experienced. These would use the existing stands. The discussion system also has built-in camera control that could expand to an automated video camera system in the future.

The proposal includes:

- Discussion system
- 15 speaker microphones (powered, no batteries required)
- 1 wireless microphone combo set (lapel or handheld)
- Audio and video cables, connectors, etc.
- Delivery and installation

Option:

- 2 commercial video monitors

The proposal cost quote is: \$15,410.88 + HST, with optional video monitors for \$2,598.00. Council could also consider a second wireless microphone set for an additional \$1,295.00.

AVI-SPL

<https://avispl.com/>

AVI-SPL are a national company headquartered in Markham, Ontario with an office in Dartmouth, NS. AVI-SPL have provided systems to the Towns of Amherst and Wolfville.

AVI-SPL have proposed a completely wireless conference system. Again, the microphones are gooseneck desktop with built-in mini-speakers and noise reduction (with battery packs), and one handheld wireless for presenters of audience questions.

For video, this system includes two conference cameras with automated zoom that move to follow the speaker. This system would re-use the existing video screens.

The proposal includes:

- Wireless presentation system
- 1 chairman microphone
- 14 speaker microphones (battery packs)
- 1 wireless microphone combo set (handheld)
- 2 wall-mounted speakers
- 2 conference cameras
- Receivers, antenna, amplifier, rack
- Delivery and installation

The proposal cost is \$70,275.59 + HST.

Note: There is a potential for limited ability to troubleshoot this highly automated system in-house, so it may require a maintenance package (not included here).

Furniture for Staff

Staff recommend replacing the current long table between the public gallery and Council for staff presentations and discontinuing the use of the long table at the side of the room except for staff spectators.

The long presentation table is awkward, uncomfortable to sit at, and very heavy. It should be replaced with two double or four single light desks/tables (with or without drawers for name plates) and four adjustable desk chairs.

The desks vary from \$80 to \$410 for doubles and \$50 to \$80 for singles (Sources: Ikea and Uline). Desk chairs can be had for \$123-\$288 each (Sources: Ikea, Uline, and Grand & Toy). Some assembly assistance from Public Works will be required.

Surplus Equipment

Depending on what if any upgrade is preferred, the equipment we have that is not being used in the Council Chamber can be repurposed within the organization or sold as surplus. Staff will evaluate this accordingly.

3. FINANCIAL IMPACT

Depending on the option considered, if Council's preference is for this project to go ahead immediately in the 2021/22 fiscal year, the funding could come from operational funds. It is anticipated since the Town received a one-time Provincial top-up of the Foundation grant and there have been some staff vacancies, that there should be operational funds to offset this additional expenditure before the March 31, 2022 year end.

If Council's preference is to do this project in 2022/23 it can be budgeted for in the normal course of budget allocations currently in progress.

Including the non-refundable portion of HST, the totals are:

	(1) Ivan's AV	(2) AVI-SPL
Audio-visual package	16,100.00	\$73,300.00
Audio-visual options	4,100.00	
Furniture (placeholder cost)	2,000.00	2,000.00
Contingency (shipping, etc.)	400.00	400.00
Total	22,600.00	75,700.00

4. STRATEGIC PLAN RELEVANCE

Better audio-visual in the Council Chamber makes meetings more accessible for members of the public both in-person and virtually.

Guiding Principles

- ***Inclusion:*** We work to ensure a sense of belonging, acceptance, and value for all in our community.
- ***Collaborative Relationship:*** We facilitate strong social connections and citizen engagement, locally and beyond.

5. RECOMMENDATION AND DRAFT MOTION

Staff recommend working with Ivan's AV. Even without the cost difference, the AVI-SPL is a more complex system than we need.

Option 1: Proceed with the Ivan's AV proposal (1) as outlined in Item 3 "Financial Impact" in the current 2021/22 fiscal year, with or without furniture.

Option 2: Proceed with the Ivan's AV proposal (1) as outlined in Item 3 "Financial Impact" in the next 2022/23 fiscal year, with or without furniture.

Option 3: Continue with the current Council Chamber audio-visual support. Consider upgrades when/if Town Hall renovations are scheduled.

Staff recommendation is **Option 1**, with furniture.

Draft Motion(s):

Motion: moved and seconded that Council direct staff to immediately proceed with Council Chamber upgrades to audio-visual equipment with the proposed Ivan's AV quotation including options, as well as furniture purchases for replacement staff desks, for a total of \$22,600.00 to be funded from the 2021/22 operational fund.

Acknowledged only by:

Kevin Malloy
Interim CAO

MEMORANDUM

TO: TOWN COUNCIL

FROM: HEATHER MCCALLUM, ASSISTANT MUNICIPAL CLERK

DATE: JANUARY 31, 2022

RE: ANTI-RACISM REGIONAL APPROACH

1. FACTS

A letter was sent to Mayor, Warden and Councillors of all five municipal units in Lunenburg County from the Bridgewater Anti-Racism Task Force for their January 26, 2022 meeting ([Attachment A](#)):

...requesting that the five municipalities of Lunenburg County hire an Anti-racism and Inclusion Coordinator in a shared position/capacity. This position would work with the municipal units to establish a Regional Anti-Racism, Diversity and Inclusion Committee Terms of Reference and thence work with the Committee, and ultimately the Councils, to establish a regional strategy for ending racism, and ensuring diverse and inclusionary communities.

At the same meeting, the Town of Lunenburg's anti-racism consultant Live Infinitus presented a rationale of the advantages of a regional approach ([Attachment B](#)). The attendees from the five municipal units agreed to submit the question to each municipal Council.

2. ISSUES AND OPTIONS ANALYSIS

The Town of Lunenburg launched an Anti-Racism Special Committee in February 2021. Live Infinitus joined the project in September 2021 to write the Town's Municipal Action Plan against Racism and Discrimination.

The topic of a regional approach was first broached at the Mayors, Warden and CAOs meeting of November 24, 2021. It was noted by the Town of Bridgewater that volunteer burnout on their Anti-Racism Task Force has been high, half their task force members are from the wider region outside Bridgewater, and that professional expertise is needed to address the issues. The same experience is true of the Lunenburg ARSC.

The topic was then addressed at the Mayors, Warden and CAO meeting of January 26, 2022, as noted in the Section 1 “Facts” above. A shared staff person is suggested, similar to the model used for the Lunenburg County Joint Accessibility Advisory Committee.

It was also agreed at the meeting that Lunenburg’s consultant team develop the Terms of Reference for a regional committee since they have the expertise and are already up to speed. This also allows it to be developed concurrently with Coordinator recruitment.

Consideration of the potential impact on the Town of Lunenburg’s ARSC and Municipal Action Plan work can follow at a later date.

3. FINANCIAL IMPACT

Exact costs are unable to be projected at this time, but financial support for the implementation of the proposed committee will be considered in 2022/23 budget.

4. STRATEGIC PLAN RELEVANCE

There is deep support in the Comprehensive Community Plan for both regional collaboration and diversity/inclusion initiatives.

Strategic Directions – Five-Year Plan

- **Action 3 | Governance:** Reform municipal committees to create a culture of inclusion
- **Action 4 | Economic Development:** Enhance relationships with surrounding communities and municipalities.
- **Action 7 | Governance:** Deepen work with local and regional partners in the provision of shared services.
- **Action 11 | Culture & Recreation:** Foster inclusivity in programming and leadership.
- **Action 12 | Culture & Recreation:** Build relationships between the Town and Mi’kmaw residents and organizations, and Town and Black residents and organizations in the area.
- **Action 18 | Culture & Recreation:** Create a special committee to promote anti-racism and decolonization, with particular emphasis on the lived experiences and aspirations of Black, Indigenous, and people of colour in Lunenburg.

5. RECOMMENDATION AND DRAFT MOTION

Option 1: Refuse a regional approach and continue with a Town of Lunenburg-only Municipal Action Plan against Racism and Discrimination.

Option 2: Support the direction proposed in Section 1 “Facts” for a regional approach with the five municipal units in Lunenburg County.

The staff recommendation is **Option 2**.

Draft Motion(s):

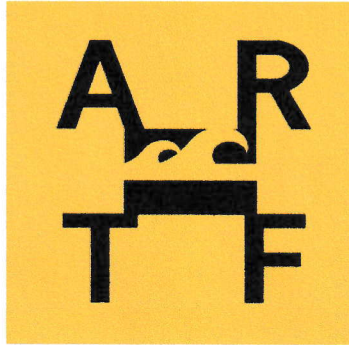
Motion: That the Town of Lunenburg advise the mayors of the Town of Bridgewater, the District of Lunenburg, and the Town of Mahone Bay as well as the Warden of the District of Chester that the Town of Lunenburg supports in principle the proposal for a

regional anti-racism and anti-discrimination committee and that the Town of Lunenburg will include consideration of financial support for the implementation of the proposed committee in our 2022/23 Budget deliberations.

Attachments - 2

Acknowledged only by:

Kevin Malloy
Interim CAO



Attn: Mayors, Warden and Councillors,

At the most recent meeting of the Bridgewater Anti-Racism Task Force on January 5, 2022, the Task Force discussed the concept of a regional anti-racism and diversity and inclusion committee. It is understood that presently all municipal units in Lunenburg County have had or are currently having discussions pertaining to racism, diversity and inclusion and the important role that local government has.

At this same meeting the Bridgewater Anti-Racism Task Force unanimously passed a motion requesting that the five municipalities of Lunenburg County hire an Anti-racism and Inclusion Coordinator in a shared position/capacity. This position would work with the municipal unites to establish a Regional Anti-Racism, Diversity and Inclusion Committee Terms of Reference and thence work with the Committee, and ultimately the Councils, to establish a regional strategy for ending racism, and ensuring diverse and inclusionary communities.

We hope that this request receives favorable consideration by your council as a regional approach offers opportunities to reduce duplication (we all have similar policies, practices, procedures), creates an environment to create synergies and opportunities for a greater reach in effort and representation.

It is our desire to see this position added to your 2022/23 budget deliberations.

Thank you for your support and consideration. I would be pleased to address your council with respect to this request if so desired.

Sincerely,


Patricia Watson, Chair

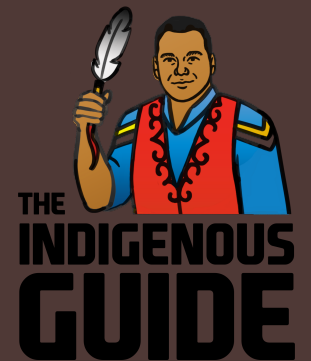
Bridgewater Anti-Racism Task Force

Cc: Mayor David Mitchell, Mayor Bolivar-Getson, Mayor Devenne, Mayor Risser, Warden Webber, CAO Crowder, CAO McEwan, CAO Hyde and Interim CAO Malloy

Attachment "B"

BUILDING SHARED LANGUAGE

**Decolonizing Regional Approaches:
Empowering Communities Voices and Values**



VISION

A Relevant, Representative and Inclusive Community

A community that leverages the many voices and lived experiences of its members!

A Community free of Racism and Discrimination

A Community actively working to decolonize its practices

FEARS

Timelines - the pressure to have answers (rush)

Lack of Shared Language / Understanding

Re-traumatization

Has this been done?

Can it be done regionally in NS?

This being superficial

RISKS

Not Properly Honouring Starting Points

Communities Lacking **Support

Rushing the process

Community Consultation Fatigue in a small region.

Committee Member Burnout, Recruitment & Retention

Individual Towns/Leadership teams of recreating HARM

OPPORTUNITIES

Leverage the unique resources of the communities

Relevant, Equity Centering Policies*

Strategic advancement of more coherent* plan, implementation and adoption

Intercommunity collaboration and increased access

Increased community engagement

Increased Tourism, Recreation and Business

Content Disclaimer:

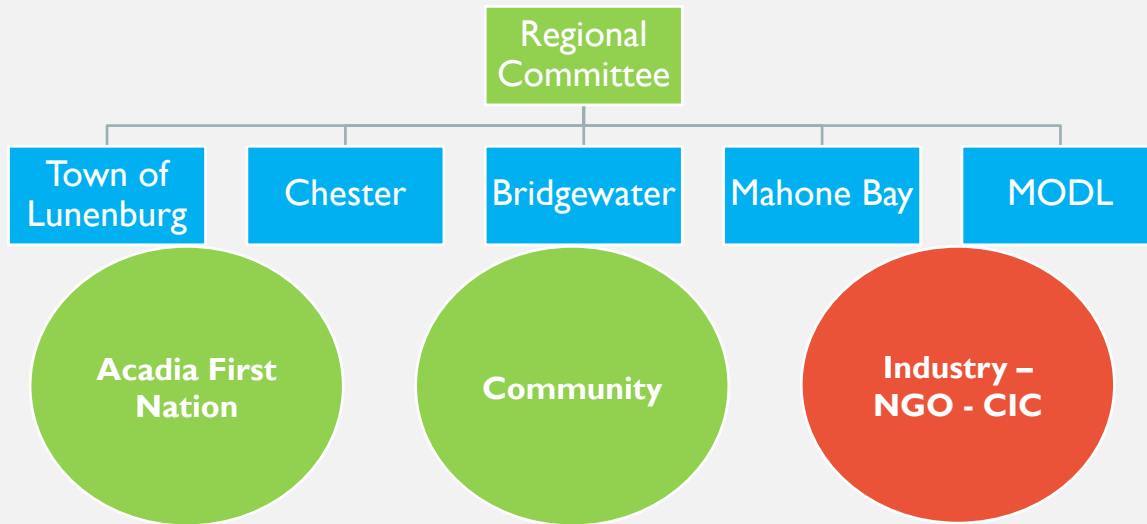
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WHAT IS THE ROADMAP?

- **Background Review & Individual Community (& Organizational*) Inventory**
 - What are your assets? What have you already done?
 - What is your capacity to commit?
 - Sharing Best Practice Review, Establishing TOR for committee
- **Regional Committee Strategic Workshop & Training**
 - Where are we as a region?
 - How do we want to engage?
 - Building Shared Language and Commitment
- **Community Engagement**
- **Draft Plan**
- **Regional Commitment & Review**
- **Community Validation**
- **Adoption**
- **Implementation**
- **Evaluation**

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De-colonizing the Engagement Approach

How can we maximize resources and impact?

What could Regional Collaboration look like?



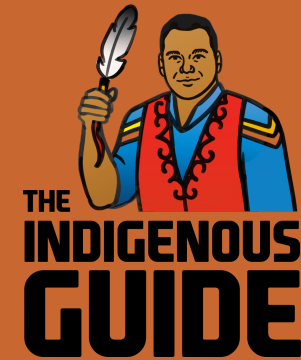
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CLOSING SPACE

Thank you for your Energy, Time and Attention

Embrace Your Limitless Potential



MEMORANDUM

TO: TOWN COUNCIL
FROM: KEVIN MALLOY, INTERIM CAO
DATE: JANUARY 27, 2021
RE: REMO BUDGET

1. FACTS

At the January 17, 2022, Regional Emergency Management Organization (REMO) Advisory Committee meeting, the Committee passed the following motion:

“that the Regional Emergency Management Advisory Committee recommends a total 2022/2023 budget of \$146,300. to partner Municipal Units for approval.”

2. ISSUES AND OPTIONS ANALYSIS

3. FINANCIAL IMPACT

4. STRATEGIC PLAN RELEVANCE

4. **Economic Development** - Enhance relationships with surrounding communities and municipalities.

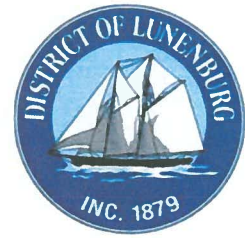
7. **Governance** - Deepen work with local and regional partners in the provision of shared services.

5. RECOMMENDATION AND DRAFT MOTION

It is recommended that Council approve the following draft motion

Motion: moved and seconded that the Municipal Council approve a total 2022/23 REMO budget in the amount of \$146,300 of which the Town of Lunenburg’s portion is \$7,503.76

Encl. (1)



Municipality of the District of Lunenburg

10 Allée Champlain Drive Cookville Nova Scotia Canada B4V 9E4

Administration

Phone: 902.543.8181 Fax: 902.543.7123 Web Site: www.modl.ca

January 25, 2022

Mayor Matt Risser & Council
Town of Lunenburg
119 Cumberland St PO Box 129
Lunenburg NS B0J 2C0

Dear Mayor Risser:

RE: 2022/23 REMO Operating Budget

At the January 17, 2022, Regional Emergency Management Organization (REMO) Advisory Committee meeting, the Committee passed the following motion:

“that the Regional Emergency Management Advisory Committee recommends a total 2022/23 budget of \$146,300 to partner Municipal Units for approval.”

Please find attached the recommended Operating Budget for REMO for the fiscal year 2022/23, indicating the Town of Lunenburg’s share of \$7,503.76. Please note there is no Capital Budget for the fiscal year 2022/23.

Please forward this budget to your Council for consideration and approval. Once approved, please forward a copy of Council’s motion approving the budget to Joanne Powers, Executive Assistant, Municipality of the District of Lunenburg (joanne.powers@modl.ca) for insertion on a future REMO agenda.

Sincerely,

Alex Dumaresq
Deputy Chief Administrative Officer

Attachment

cc: Angela Henhoeffler, REMC

Fiscal Year Period April 01, 2021 To March 31, 2022

REMO		YTD	Commitment	Annual Budget	Variance	Funds Available	% Used	Notes	2022/2023
01-2250000-106	VACATION PAY	0.00	0.00	0.00	0.00	0.00	0%		0.00
01-2250000-109	EMO PYMTS-CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0%		0.00
01-2250000-119	REMO-HONORARIUM	57,031.98	15,068.02	72,300.00	15,268.02	200.00	100%		78,600.00
01-2250000-129	REMO-BENEFITS	10,007.56	2,592.44	12,500.00	2,492.44	-100.00	101%		13,900.00
01-2250000-136	SERVICE AWARDS - REMO	0.00	0.00	0.00	0.00	0.00	0%		0.00
0275 - REMO PERSONNEL SERVICES		67,039.54	17,660.46	84,800.00	17,760.46	100.00			92,500.00
01-2250000-140	TRAVEL	567.50	1,500.00	3,000.00	2,432.50	932.50	69%		3,000.00
01-2250000-141	CONFERENCE/TRAINING	1,447.66	900.00	3,800.00	2,352.34	1,452.34	62%		4,200.00 increased and reallocated from website
01-2250000-201	OFFICE EXPENSES (REMO)	225.34	500.00	1,000.00	774.66	274.66	73%		1,600.00 increased and reallocated from website
ABOVE THIS LINE IS INCLUDED IN OPERATIONAL EXPENSES									
01-2250000	OPERATIONAL EXPENSES	69,280.04	20,560.46	92,600.00	23,319.96	2,759.50	4.04		101,300.00 payroll increase and reallocated from website
01-2250000-210	ADMINISTRATION-INSURANCE	251.00	1,300.00	1,300.00	1,049.00	-251.00	119%		1,700.00 estimated insurance increase
01-2250000-225	RADIO EQUIPMENT	150.00	0.00	1,300.00	1,150.00	1,150.00	12%		1,300.00
01-2250000-226	OTHER EQUIPMENT	4,637.28	7,025.32	2,500.00	-2,137.28	-9,162.60	467%	comfort centre signage	3,500.00 reallocated from website
01-2250000-230	TELEPHONE-LOCAL SERVICE	1,020.20	0.00	1,400.00	379.80	379.80	73%		1,400.00
01-2250000-231	CELLULAR PHONE (REMO)	1,471.65	0.00	1,500.00	28.35	28.35	98%		1,500.00
01-2250000-235	ADVERTISING-GENERAL	323.47	0.00	1,000.00	676.53	676.53	32%		3,000.00 reallocated from website
01-2250000-236	ADMINISTRATION-ACCOUNTING	1,000.00	0.00	1,000.00	0.00	0.00	100%		1,000.00
01-2250000-248	ADMINISTRATION-RENTAL	1,300.00	0.00	1,300.00	0.00	0.00	100%		1,300.00
01-2250000-249	MOCK EXERCISES	25.06	0.00	1,000.00	974.94	974.94	3%		1,000.00
01-2250000-254	LICENSE FEES	-31.40	800.00	800.00	831.40	31.40	96%		800.00
01-2250000-272	WEBSITE	914.58	0.00	5,000.00	4,085.42	4,085.42	18%		1,000.00 reallocated to operational expenses, other equipment, and advertising
01-2250000-299	CONTINGENCY	0.00	0.00	10,000.00	10,000.00	10,000.00	0%		13,000.00
01-2250001-235	ADVERTISING-SPECIAL	0.00	800.00	1,000.00	1,000.00	200.00	80%		1,000.00
01-2250001-236	ADMINISTRATION-CLERICAL	3,500.00	0.00	3,500.00	0.00	0.00	100%		3,500.00
01-2250006-295	GROUND SEARCH & RESCUE GRANT EXPENSES	10,000.00	0.00	10,000.00	0.00	0.00	100%		10,000.00
		93,841.88	30,485.78	135,200.00	41,358.12	10,872.34	92%		146,300.00 increase for insurance & payroll, remaining was reallocated within existing budget

Cost Sharing	2021-22 Budget			2022/23 Proposed Budget			Contribution	Increase
	UA 2020/21	share	Contribution	UA 2021/22	share	Contribution		
Town of Bridgewater	688,450,419	12.44%	\$ 16,819.39	705,421,934	12.44733500%	\$ 18,210.45	\$ 1,391.06	
Town of Mahone Bay	138,736,951	2.51%	\$ 3,389.45	142,808,678	2.51989252%	\$ 3,686.60	\$ 297.15	
District of Chester	1,671,069,183	30.20%	\$ 40,825.55	1,707,471,788	30.12873902%	\$ 44,078.35	\$ 3,252.80	
District of Lunenburg	2,756,431,053	49.81%	\$ 67,341.80	2,820,875,547	49.77500873%	\$ 72,820.84	\$ 5,479.03	
Town of Lunenburg	279,311,517	5.05%	\$ 6,823.80	290,674,795	5.12902474%	\$ 7,503.76	\$ 679.96	
Totals	\$,533,999,123	100.0%	\$ 135,200.00	\$,607,252,742	100.00000000%	\$ 146,300.00	\$ 11,100.00	