

**COUNCIL MEETING MINUTES
TOWN OF LUNENBURG**

March 24, 2026 | 6 pm
Lunenburg Town Hall - Council Chamber



Present Mayor Jamie Myra, Deputy Rachel Bailey, Councillors Debbie Dauphinee, Renea Babineau, Gale Fullerton, and Alison Strachan

Absent/ Regrets Councillor Alex Greek

Also present Paul Nopper, CAO
Tyson Joyce, Director of Public Works
Kathleen Rafuse, Deputy Director of Finance
Jacob MacGuigan, Accountant
Kristi Tibbo, Director of Recreation
Jamie Deans, Communications and Events Coordinator

Call to Order The Chair called the meeting to order at 6:00 p.m.

Land Acknowledgment The Chair recognized Lunenburg’s location on the unceded territory of the Mi’kmaq people.

Approval of Agenda Moved and seconded that Council approve the agenda for the March 24, 2026, meeting as presented.
Motion carried unanimously

Approval of Minutes Moved and seconded that Council approve the March 9, 2026, special meeting minutes as amended to correct the commercial tax rate increase to 2.9%.
Motion carried unanimously

Moved and seconded that Council approve the March 10, 2026, meeting minutes as presented.
Motion carried unanimously

Presentations Before the presentation, Mayor Myra declared a conflict of interest and turned chairing duties over to Deputy Mayor Bailey.

Council received a presentation from the Lunenburg Curling Club regarding a request for financial relief related to property taxes.

Mayor Myra resumed chairing duties.

Budget Public Input None.

and Questions

- Budget Correspondence Council received correspondence from a resident expressing concerns regarding the proposed residential tax rate increase, including the cumulative impact of recent tax increases and perceived inequities in property taxation.
- Lunenburg Curling Club Funding Request Before the presentation, Mayor Myra declared a conflict of interest and turned chairing duties over to Deputy Mayor Bailey.
- 2026/27 Draft Water Utility Operating Budget Moved and seconded that Council defer consideration of the Lunenburg Curling Club request until a policy is developed to address tax relief matters. **Motion carried unanimously**
- 2026/27 Draft Town Operating Budget and Reserves Moved and seconded that Council approve the 2026/27 Water Utility Operating Budget as presented, totalling \$1,881,000. **Motion carried unanimously**
- 2026/27 Draft Town Operating Budget and Reserves Moved and seconded that Council defer consideration of the Town Operating Budget to allow for further review and discussion following upcoming strategic planning sessions. **Motion carried unanimously**
- Carry Over Projects from 2025/26 Town Capital Budget Moved and seconded that Council approve the carryover of the Town Hall Exterior Restoration (Roof Replacement) in the amount of \$310,000 and the Brook Street Lift Station Upgrades Project in the amount of \$215,000 from the 2025/26 Town Capital Budget into the 2026/27 Town Capital Budget, funding sources for both are from Deed Transfer Tax. **Motion carried unanimously**
- Municipal Finance Spring 2026 Debenture Submissions – Electrical Utility Moved and seconded that Council approve a Temporary Borrowing Resolution of \$2,009,642 for the financing of the Feeder Upgrade/Extension of 81W-233 to Dufferin and Phase 1 (25/26) of the Green Street Double Circuit for the Spring 2026 Debenture Issue Application, per Schedule 1:

WHEREAS Section 66 of the *Municipal Government Act* provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose as authorized by statute;

AND WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the *Municipal Government Act* and is authorized to expend funds for capital purposes as identified in its capital budget; and

AND WHEREAS the specific amounts and descriptions of the projects

are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED THAT under the authority of Section 66 of the *Municipal Government Act*, the Council of the Town of Lunenburg borrow a sum or sums not exceeding **Two million nine thousand six hundred forty-two dollars (\$2,009,642)** for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the *Municipal Government Act* and that a sum or sums not exceeding **Two million nine thousand six hundred forty-two dollars (\$2,009,642)** in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding twelve (12) months from the date of approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Motion carried unanimously

Moved and seconded that Council authorizes the Mayor and Municipal Clerk to sign the Resolution for Pre-Approval of debenture Issuance, subject to interest rate confirmation not to exceed 7.0%, to enable the Town of Lunenburg to secure a debenture of \$2,009,642 per Schedule 2 (Appendix A).

Motion carried unanimously

Municipal Finance
Spring 2026
Debenture
Submission – Town
General

Moved and seconded that Council approve a Temporary Borrowing Resolution for the Financing of Fire #6 Pumper for Spring 2026 Debenture Issue application, per Schedule 1:

WHEREAS Section 66 of the *Municipal Government Act* provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose as authorized by statute;

AND WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the

Municipal Government Act and is authorized to expend funds for capital purposes as identified in its capital budget; and

AND WHEREAS the Council of the Town of Lunenburg has determined to borrow for the purpose of **Fire #6 Pumper Truck**;

BE IT THEREFORE RESOLVED THAT under the authority of Section 66 of the *Municipal Government Act*, the Council of the Town of Lunenburg borrow a sum or sums not exceeding **Two hundred nineteen thousand dollars (\$219,000)** for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the *Municipal Government Act* and that the Council borrow from time to time a sum or sums not exceeding **Two hundred nineteen thousand dollars (\$219,000)** in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding twelve (12) months from the date of approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

Motion carried unanimously

Moved and seconded that Council authorize the Mayor and Municipal Clerk to sign the Resolution for Pre-Approval of Debenture Issuance, subject to interest rate confirmation not to exceed 7.0%, to enable the Town of Lunenburg to secure a debenture of \$219,000 per Schedule 2 (Appendix B).

Motion carried unanimously

Moved and seconded that Council approve a Temporary Borrowing Resolution of \$2,597,500 for the financing of the Wastewater Treatment Upgrade to SBR, per Schedule 3 (Appendix B).

Motion carried unanimously

General
Correspondence

Council received correspondence from the Town of Digby expressing support for increased social assistance and disability support rates in

Nova Scotia, citing concerns about cost-of-living pressures and impacts on vulnerable residents.

Pie Munchers
Robotics Team
Grant Request

Moved and seconded that the Pie Munchers Robotics Team's grant funding request be referred to the upcoming Community Grants process.

Motion carried unanimously

Solid Waste
Disposal
Agreement

Moved and seconded that Council approve the new Agreement for solid waste disposal with the District of the Municipality of Chester at their Kaizer Meadows Solid Waste Management Facility.

Motion carried unanimously

Council Reports

Council members provided updates on recent and upcoming community events and initiatives.

Adjournment

There being no further business, the Council meeting adjourned at 7:34 p.m.

Minutes were read and approved.

**MUNICIPAL COUNCIL OF THE
Town of Lunenburg
TEMPORARY BORROWING RESOLUTION**

Amount: \$ 2,009,642

Capital Projects: Detailed in Schedule "A"

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purposes as identified in their capital budget; and

WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Lunenburg borrow a sum or sums not exceeding Two million nine thousand six hundred forty-two Dollars (\$ 2,009,642) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding Two million nine thousand six hundred forty-two Dollars (\$ 2,009,642) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Lunenburg held on the 24 day of March, 2026.

GIVEN under the hands of the Clerk and under the seal of the Council of the Town of Lunenburg this day of , 2026.

_____ Clerk

**MUNICIPAL COUNCIL OF THE
Town of Lunenburg
TEMPORARY BORROWING RESOLUTION**

Amount: \$ 2,009,642

Capital Projects: Detailed in Schedule "A"

**SCHEDULE "A"
CAPITAL PROJECTS**

		Estimates \$
Heading / Category: TOL Electric Utility		
Item	Feeder Upgrade/Extension of 81W-233 to Dufferin Street	1,233,566
Item		
Item		
Item		
Heading Sub Total:		1,233,566
Heading / Category: TOL Electric Utility		
Item	Green St Double Circuit	776,076
Item		
Item		
Item		
Heading Sub Total:		776,076
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		2,009,642

Name of Unit: Town of Lunenburg

Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate

WHEREAS clause 66 (1) of the Municipal Government Act (the "Act") provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;

AND **WHEREAS** clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs and Housing (the "Minister"), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Finance Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

AND WHEREAS the resolution of council to borrow for was approved by the municipal council on March 24, 2026.
(council's TBR approval date)

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the

Town of Lunenburg
(Name of Unit)

borrow by the issue and sale of debentures a sum or sums not exceeding \$ 2,009,642, for a period not to exceed 15 years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the

Town of Lunenburg
(Name of Unit)

in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 7.0%;

THAT the debenture be arranged with the Province of Nova Scotia with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

For Province use only:

TBR #: _____

Minister
signed: _____

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the

Town of Lunenburg

(Name of Unit)

held on the 24 day of March 2026

GIVEN under the hands of the Mayor/Warden and the Clerk of the

Town of Lunenburg

(Name of Unit)

this _____ day of _____ 20____

Mayor/Warden

Clerk

MUNICIPAL COUNCIL OF THE

Town of Lunenburg

TEMPORARY BORROWING RESOLUTIONAmount: \$ 219,000Purpose: Fire #6 Pumper Truck

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

WHEREAS the Council of the Town of Lunenburg has determined to borrow for the purposes of Fire #6 Pumper Truck;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Lunenburg borrow a sum or sums not exceeding Two hundred nineteen thousand Dollars (\$ 219,000) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding Two hundred nineteen thousand Dollars (\$ 219,000) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution **read** and duly passed at a meeting of the Council of the Town of Lunenburg held on the 24 day of March, 2026.

GIVEN under the hands of the Clerk and under the seal of the Town of Lunenburg this ____ day of _____, 2026.

Clerk

Name of Unit: Town of Lunenburg

Resolution for Pre-Approval of Debenture Issuance Subject to Interest Rate

WHEREAS clause 66 (1) of the Municipal Government Act (the "Act") provides that a municipality may borrow to carry out an authority to expend funds for capital purposes conferred by the Act or another Act of the Legislature;

AND **WHEREAS** clause 91(1)(a) of the Act provides that where a municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs and Housing (the "Minister"), that the sum shall be borrowed by the issue and sale of debentures, in one sum or by installments, as determined by the council;

AND WHEREAS clause 91(1)(b) of the *Municipal Government Act* authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;

AND WHEREAS clause 91(2) of the *Municipal Government Act* states, that in accordance with the *Finance Act*, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;

AND WHEREAS the resolution of council to borrow for was approved by the municipal council on March 24, 2026.
(council's TBR approval date)

BE IT THEREFORE RESOLVED

THAT under the authority of Section 91 of the *Municipal Government Act*, the

Town of Lunenburg
(Name of Unit)

borrow by the issue and sale of debentures a sum or sums not exceeding \$ 219,000 , for a period not to exceed 15 years, subject to the approval of the Minister;

THAT the sum be borrowed by the issue and sale of debentures of the

Town of Lunenburg
(Name of Unit)

in the amount that the mayor or warden and clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 7.0%;

THAT the debenture be arranged with the Province of Nova Scotia with interest to be paid semi-annually and principal payments made annually;

THAT this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.

For Province use only:

TBR #: _____

Minister
signed: _____

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution duly passed at a meeting of the Council of the

Town of Lunenburg
(Name of Unit)

held on the 24 day of March 2026

GIVEN under the hands of the Mayor/Warden and the Clerk of the

Town of Lunenburg
(Name of Unit)

this _____ day of _____ 20____

Mayor/Warden

Clerk

MUNICIPAL COUNCIL OF THE

Town of Lunenburg

TEMPORARY BORROWING RESOLUTION

Amount: \$ 2,597,500

Purpose: Wastewater Treatment Plant Upgrade to SBR

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Lunenburg, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Lunenburg has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

WHEREAS the Council of the Town of Lunenburg has determined to borrow for the purposes of Wastewater Treatment Plant Upgrade to SBR;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Lunenburg borrow a sum or sums not exceeding Two million five hundred ninety-seven thousand five hundred Dollars (\$ 2,597,500) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Lunenburg to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding Two million five hundred ninety-seven thousand five hundred Dollars (\$ 2,597,500) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Lunenburg held on the 24 day of March, 2026. GIVEN under the hands of the Clerk and under the seal of the Town of Lunenburg this day of , 2026. Clerk