





Town of Lunenburg

Reporting Period: April 1 to June 30, 2024



Claimant's Name: Melissa Duggan  
 Claimant's Title: Councillor  
 Date expense report posted: 14-Jan-25

Paid by Municipality

Date Expenses Incurred	Business Purpose of Expense: must include (if applicable): date of travel & destination	Professional Development Expense Type	Travel Expense Type	Travel/Prof Dev Cost (\$)	kms driven	Mileage calculated @ 0.5770	Meals				Other Expenses	Credit Card	Invoice
							Breakfast	Lunch	Dinner	Other			
June 5 - 9, 2024	FCM Annual Conference	Accommodation								1,477.47		1,477.47	
June 5 - 9, 2024	FCM Annual Conference	Registration								1,359.75		1,359.75	
June 5 - 9, 2024	FCM Annual Conference	Airfare								869.02		869.02	
June 5 - 9, 2024	FCM Annual Conference	Meals					76.10	92.07	34.87				203.04
June 5 - 9, 2024	FCM Annual Conference	Transportation								95.23			95.23
				-		-	76.10	92.07	34.87	3,801.47	-	3,706.24	298.27

Notes:  
 Travel expenses include, but are not limited to accommodations, transportation and incidentals  
 Professional development expenses include, but are not limited to course registration fees  
 Business purpose of an expense include, but are not limited to: conferences, meetings, municipal events, professional development  
 Alcohol cannot be expensed by an individual to a municipality  
 \*Municipalities are required by the MGA to report travel, meals and professional development expenses. Municipalities may choose to report other expenses.

Total Claim: 4,004.51













